

Affordable Housing Advisory Committee

Terms of Reference / Scope of Works

5thth December 2025

1. Establishment

The Affordable Housing Advisory Committee (AHAC) is established under the authority of the Hon. Zane DeSilva, JP, MP (Minister of Housing and Municipalities) to provide advice, technical guidance, and strategic support in relation to the development and delivery of affordable housing initiatives in Bermuda.

The Committee operates as an advisory body to the Minister and supports the Ministry in advancing the Government's affordable housing strategy, including the planning and implementation of housing development projects.

The Committee will assist in coordinating the work of relevant government agencies, housing authorities, and external partners involved in the delivery of affordable housing.

2. Purpose

The purpose of the Affordable Housing Advisory Committee is to:

- Provide strategic advice and recommendations to the Minister on affordable housing policy, programs, and development opportunities.
- Support the Government's objective of increasing the supply of affordable housing across Bermuda.
- Assist the Ministry in identifying, evaluating, and advancing housing development projects.
- Provide technical and market insights to support cost-effective housing development and delivery.
- Facilitate collaboration and coordination between relevant public sector bodies, private sector partners, and other stakeholders involved in housing development.

The Committee will support the broader national housing strategy aimed at increasing housing availability, addressing the housing shortage, and improving affordability for Bermudians.

3. Scope of Work

The Committee will provide advice and support to the Minister and Ministry in the following areas:

3.1 Strategic Advice

- Provide advice to the Minister on affordable housing strategy, policy, and program development.
- Identify opportunities to increase the supply of affordable housing units, including rental and ownership options.
- Provide recommendations on long-term housing development planning.

3.2 Research and Analysis

The Committee will undertake or coordinate research relating to:

1. Affordable housing strategies and development model
2. Modern housing construction technologies, including modular or prefabricated systems
3. Local and international housing market trends
4. Housing financing structures and development partnerships
5. Best practices in affordable housing delivery from other jurisdictions

The Committee may also identify potential sites suitable for housing development and review the viability of proposed development opportunities.

3.3 Project Development Support

The Committee will assist the Ministry in evaluating and advancing housing development projects, including:

- Reviewing proposed housing development sites
- Assessing feasibility and development options
- Providing advice on construction approaches and delivery models
- Reviewing project budgets, cost comparisons, and implementation timelines

3.4 Vendor and Market Engagement

The Committee may engage with local and international vendors, developers, and manufacturers to support housing delivery, including:

- Identifying potential housing development partners
- Requesting proposals or quotations from vendors
- Arranging meetings and interviews with suppliers and contractors
- Evaluating housing construction technologies and solutions
- Conducting off-island site visits where appropriate to assess housing manufacturing facilities or development projects

3.5 Stakeholder Coordination

The Committee will facilitate coordination between key housing stakeholders, including:

- Ministry of Housing and Municipalities
- Bermuda Housing Corporation
- Bermuda Land Management Corporation
- Financial institutions
- Private developers and suppliers

The Committee will assist in ensuring collaboration across agencies involved in housing delivery.

3.6 Recommendations to the Minister

The Committee will provide formal recommendations to the Minister on matters including:

- Housing development opportunities
- Project prioritization
- Vendor selection and procurement approaches
- Financing and development strategies
- Policy or regulatory considerations impacting housing delivery

Recommendations may be provided through briefing notes, reports, or presentations to the Minister or Ministry officials.

4. Committee Membership

Members of the Affordable Housing Advisory Committee are appointed by the Minister of Housing and Municipalities and may be amended as required.

Ministry of Housing and Municipalities

Chair – appointed by the Minister

Mr. Hugo Pereira – Special Advisor to the Minister (Chair)

Mr. Andrew Pettit – Permanent Secretary

Mrs Jane Brett, Policy Analyst

Mrs. Julie Marshall – Senior Officer

Additional representatives as required

Bermuda Housing Corporation

Ms. Lakila Bell – Director, BHC Board

Senator Lauren Bell, Director, BHC Board

Mr. Paul Martin – General Manager

Mr. Mark Melo – Chief Financial Officer

Mr. Keino Francis-Furbert – Project Manager

Bermuda Land Management Corporation

Mr. Andrew Dias – Chief Executive Officer

Additional representatives may be invited by the Minister or Chair where specialist expertise is required.

5. Meetings

The Committee will meet on a weekly basis, or as otherwise determined by the Minister/Chair.

Meetings will generally be held at the Bermuda Housing Corporation Boardroom.

Additional meetings may be convened as required to review housing proposals, vendor engagements, or project updates.

6. Reporting

The Committee reports directly to the Minister of Housing and Municipalities.

The Committee may provide:

- Written reports
- Policy or project recommendations
- Briefing notes
- Project updates or presentations

Recommendations may be incorporated into Ministerial submissions, Cabinet papers, or policy proposals where appropriate.

7. Authority

The Affordable Housing Advisory Committee operates in an advisory capacity only.

All final decisions relating to housing policy, funding approvals, procurement, and project implementation remain the responsibility of the Minister of Housing and Municipalities and the Government of Bermuda and the relevant Boards, including the Bermuda Land Management Corporation and the Bermuda housing Corporation.

8. Duration

The Committee will remain in operation until otherwise determined by the Minister of Housing and Municipalities.

Membership and scope of work may be updated by the Minister as required to support the Government's housing initiatives.