



Kane (Bermuda) Limited

LPI Junior Accountant

Closing Date: November 4th, 2011

Kane (Bermuda) Limited is seeking a dynamic, professional individual for the LPI Junior Accountant position. Reporting directly to the Accounting Supervisor; in a fast paced, high volume, deadline driven environment, the successful applicant will be responsible for the reconciliation, analysis and administration of a portfolio of client investments within our Life, Pension and Investment product.

Responsibilities

- Prepare daily cash and fund reconciliations and ensure financial control compliance
- Actively work with clients and colleagues to respond to requests and resolve issues
- Other accounting services, general administration and maintenance of client accounts
- Liaise with auditors for internal and year-end audits
- Prepare financial reports to meet client deadlines
- Assist with various projects as required

Qualifications

- Post secondary education with a concentration in accounting
- Minimum 1 to 2 years experience working in an accounting/finance environment
- Enrolment in accounting designation program would be advantageous
- Exceptional work ethic with ability to work well independently and also as part of the team
- Strong analytical skills, a high attention to detail, organized and capable of working under pressure in a deadline driven environment
- Excellent verbal and written communication skills and proven ability to work under own initiative and meet strict deadlines
- Prior knowledge of insurance products and financial instruments
- Advanced MS Excel skills

Interested applicants are invited to apply in writing by sending **your resume, covering letter and two professional references**, marked "Private and Confidential" to the following:

AVP/Operations Manager
P.O. Box HM 3033
Hamilton HM NX
Bermuda

OR

resumes.bda@kane-group.com – subject should state "LPI Junior Accountant"