



Immediately requires

## **Customer Service Sales / Spare Parts Person**

Responsibilities will include but are not limited to:

Liaise with customers when dropping off or picking up cycles that have been serviced

Liaise with customer to resolve and explain service issues

Liaise with Mechanics to resolve and explain service issues

Scheduling of appointments either by phone or in person

Selling New and Second Hand bikes to customers

Coordinating the necessary paperwork through TCD for sold cycles for all shops

Selling all lines of cycle accessories

Selling of all lines of spare parts

Restocking the spare parts department

Restocking all off our retail shops with bikes and accessories as needed

Maintaining a high energy positive work environment

The successful applicant must have the following qualifications:

A minimum of 3 years experience in a high volume Customer service position

A minimum of 3 current years working experience in the motorcycle/scooter industry

Point of Sale and data management software experience

Proven ability to provide excellent customer service

Must be willing to work on weekends and public holidays as we are open seven days a week.

Application forms are available at the 6 Valley Road, Paget office. Please include a minimum of two current employment references.

Applications close October 29, 2011

Do not apply if your not qualified