



# BERMUDA FOOTBALL ASSOCIATION FINANCIAL CONTROLLER

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We require an experienced and qualified accountant to provide fiscal leadership and coordination of our accounting, reporting and business planning.

## Responsibilities:

- Monthly financial accounting and management reporting
- Budgeting & business planning, cash flow forecasting
- Quarterly reporting and annual grant applications
- Coordination of annual financial and grant audits
- Billing and membership accounts
- Maintain appropriate internal controls
- Function as an integral member of the management team including participation on strategic committees

## Qualifications, skills & experience:

- Professional accounting designation with 5+ years experience including financial controllership or professional services with a public accounting firm
- Experience with fund accounting, reporting and cash management
- Knowledge of Bermuda/Canadian GAAP, including NFP issues
- In-depth knowledge of MS Dynamics GP including sales, purchasing, inventory, and fixed asset modules, FRx reporting
- High level MS Office suite skills
- Excellent organizational, written and verbal communication skills
- Flexibility to work to a football schedule that will include evening and weekend duties during Cups and working with volunteer committees.

Interested individuals should apply directly in writing, enclosing a current CV and marked Private & Confidential, by August 19, 2011 to:

**Bermuda Football Association, Attn: General Secretary**  
**48 Cedar Ave, Hamilton, PO Box HM 745, Hamilton HM CX**  
**Email: [dsabir@bermudafootball.com](mailto:dsabir@bermudafootball.com) Website: [www.bermudafa.com](http://www.bermudafa.com)**