

HSBC, Bermuda's largest private employer, offers an attractive benefits package including:

- Competitive base salary
- Performance related bonus
- Fully funded pension scheme
- Reduced rate mortgage
- Comprehensive health insurance
- Share purchase plan
- Exceptional training and career development opportunities



# Trust Officer

Global Private Banking

Closing date 12 August 2011

## Package:

circa

**\$100,000**  
plus mortgage  
benefit

HSBC Bank Bermuda Limited is seeking an experienced Trust Officer in their Global Private Banking division. The Trust Officer will assume responsibility for the day to day supervision of a portfolio of trust and company structures and may be responsible for the supervision and development of an administration team.

### Major responsibilities

- Administering a portfolio of offshore entities in accordance with the terms of the relevant trust instruments, company bye-laws, any prevailing legislation and the Bank's internal policies and procedures. All efforts in this respect will need to be consistent with the needs of the pertinent underlying principals and beneficiaries
- Assisting with cross-training and development of new and existing employees, and establishment of department procedures
- Liaising with clients and professional intermediaries
- Handling the cash management of accounts, including the payment of invoices, and other transactions relating to the day to day administration of accounts
- Assisting in the development of new business and achieving business growth targets

### Minimum qualifications

- A Bachelors degree and/or a professional designation (TEP, ACIB, ACIS or equivalent)
- At least five years' professional experience in the management of trusts and companies
- Extensive knowledge of trust administration and the role of the fiduciary
- Excellent interpersonal skills coupled with a high standard of oral and written communication

*Interested applicants are invited to apply by sending your résumé and covering letter to:*

Fax: 279 5826

Email: [recruitment.dept@hsbc.bm](mailto:recruitment.dept@hsbc.bm)

Recruitment Department  
Human Resources  
HSBC, Harbourview Centre  
37 Front Street, Hamilton HM11

Application forms are available in all HSBC branches and at [www.hsbc.bm](http://www.hsbc.bm)

All enquiries will be held in strict confidence.

**HSBC**   
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