

Bermuda International Film Festival

The Bermuda International Film Festival (“BIFF”) is looking for an energetic person with strong leadership and administrative skills to fill the role of Festival Director. For the right candidate, this is an excellent opportunity to take a proven film festival to its next stage of growth.

BIFF will be celebrating its 15th year in 2012 and is dedicated to the celebration, exhibition and advancement of independent film. Each March, Bermuda celebrates independent film with 7-10 days of films, panels and Bermudian hospitality. BIFF fosters conversation between filmmakers, film professionals, critics and film fans. BIFF has enjoyed tremendous support from the local community, from both corporations and foundations to individual donors and attendees, all of whom make the event possible.

The Festival Director oversees all aspects of festival operations and finance, including development, communications, partnerships and programming, and produces the annual film festival within the budget approved by the Board of Trustees. In collaboration with the Programming Director, seasonal staff and volunteers, the Festival Director ensures the successful execution of the annual film festival event and represents BIFF to both the local community and the international film community. The Festival Director has responsibility to ensure the running of year-round activities such as the BIFF Film Academy, BIFF Kids and BIFFlixs.

Skills Required

- Strong leadership skills are a must in guiding and managing the different functional components of the film festival along with an understanding of fundraising strategies, development and corporate sponsorship and administrative management (high degree of organization, ability to multi-task, work under pressure and meet deadlines).
- Previous experience in the not-for-profit media arts sector, event coordination or film festivals.
- Strong oral and written communication skills.
- Computer literacy (word processing, email, web, spreadsheets, accounting programs)

If you are interested and believe that you have the ability to take BIFF forward, please email your resume and a letter of interest to liaison@biff.bm by 15 August 2011. Please insert in subject line: Hiring Committee – Festival Director Position.