



*Our people are our competitive advantage.*

At Butterfield, we pride ourselves on being approachable, disciplined and proactive. If you embody these qualities and have the necessary experience, you may be the one we're looking for.

## Assistant Controller

### Butterfield Asset Management (Bermuda) Limited

This position reports to the Assistant Vice President, Financial Controller and is responsible for assisting with profit planning, variance reporting and analysis, receivables and payables and financial control of the business unit(s).

#### Your responsibilities will include:

- preparing and reconciling monthly financial statements for the assigned business unit(s)
- reconciling accounts: receivable, payable and inter-company; billing and collecting fees
- assisting in the preparation of the profit plan
- assisting in tracking individual product profitability, financial plans and budgets, researching and explaining variances
- ensuring that the department G/L records are accurate
- issuing purchase orders, approving invoices and analysing expenses and income
- preparing ad hoc reports as required

#### Your experience may include:

- university degree with at least three years financial accounting experience or a recognised accounting qualification with one year post qualification financial accounting experience
- knowledge of mainframe accounting packages (SAP preferred)
- knowledge of the products and services offered by the business unit(s) is preferred
- excellent communication (both oral and written), interpersonal, organisation and analytical skills
- proficient in Microsoft Office suite of applications

Please apply by 21 July 2011 to:  
Sandra Furtado, Human Resources,  
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[resumes@butterfieldgroup.com](mailto:resumes@butterfieldgroup.com)

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