



An Equal Opportunity Employer

**Director of Food & Beverage:**

We are seeking a qualified and competent, hands on professional to assume the responsibility of managing our substantial Food & Beverage operation.

The successful applicant must be a responsible, motivated individual who will be in overall control of all aspects of the Food & Beverage operation consisting of 3 dining rooms, banquet facilities, pool terrace and bars. At least 5 years experience in the hotel industry in a similar position is essential.

Responsibilities will include:

- Supervision and administration of employees, including time scheduling, payroll and the training of new employees.
- Applicant must take overall control of guest satisfaction, implementation of marketing strategies, menu planning, bar and food costs, controls and inventory systems.
- The applicant must have excellent communication and leadership skills as well as strong IT skills.

This is a demanding management position; therefore, the successful applicant will be required to work evenings, public holidays and weekends.

**Part time Waste Treatment Plant Mechanic:**

We are actively seeking a dynamic, enthusiastic, energetic and highly motivated individual to oversee the operation of our waste water treatment plant. The success applicant must hold a Waste Water and Pump Mechanic Certificate from an accredited institution. He/she must be skilled in the repair, maintenance and rebuilding of all related waste water treatment pumps and equipment. Must be able to accurately troubleshoot mechanical and electrical problems and make the necessary repairs with minimum supervision.

Applicant must possess an recognized Class A (or its equivalent) License for Waste Treatment plant & Reverse Osmosis Plant Operations and have a minimum of 5 years experience in the operation of extended air, activated sludge waste treatment plant and automated, industrial sized sea water reverse osmosis potable water desalination plant. Duties shall include, but not be limited to monitoring the operation of both the WTP & RO plants to assure the operation in accordance with original design specifications. Possessing the knowledge and equipment to be able to regularly run TSS; TDS; Free Chlorine; COD; and Fecal Coliform tests to further confirm full compliance with all Bermuda Standards and requirements.

This is a part time position 4 hours a week. A minimum of 5 years experience in a similar environment is required. Some weekend, public holiday and evening work is required.

**Catering Sales/PA to Director of Food and Beverage:**

The successful applicant will work alongside the Food & Beverage Director and responsibilities will include: day to day management of the Catering Sales office and secretarial support to the Food & Beverage Director. Previous experience of at least one year in Catering Sales and Food & Beverage is essential, along with excellent interpersonal, written and oral communication skills as this position involves a large amount of interaction with clients. The ability to multi-task, be creative and work under pressure to meet deadlines is essential. Hours of work will include weekends, and may require public holidays and irregular shifts to ensure clients catering requests are met.

**Bartender:** This position requires a self motivated, honest and responsible individual with a minimum of three (3) years' experience in a similar position. Applicant should be hard working, a team player and have an outstanding personality and attitude in his/her service approach to our guests. A flexible schedule that includes weekends, public holidays and evening work is required.

**Chef De Partie:** Applicants must have a minimum of three (3) years' proven work experience in all areas of a large kitchen and be familiar with total aspects of food preparation. Hours of work will include weekends, public holidays and irregular shifts.

**Sous Chef:** Applicants must have knowledge of all aspects of the kitchen operation and be able to achieve high standards of quality. Plan and organize your work in order to maximize productivity without compromising on food quality while maintaining food cost as per the company standards. Must be able to work under pressure, possess excellent culinary and supervisory skills and be able to manage all aspects of a busy kitchen in the Chef's absence. Good time keeping is a must. Candidate must have Health & Safety knowledge and minimum experience in progressive modern innovative cooking styles and techniques.

**Bus Person:** We require an extremely pleasant, outgoing young person to train in restaurant service. The successful candidate must be capable of working breakfast, afternoon tea and dinner over a five day, forty hour week that includes holidays and weekends. Ability to be punctual, carry out instructions, and develop service skills is essential. Only those wanting to learn to become excellent waiters or waitresses need apply.

**Waiter/Waitress:** Applicants must have at least three (3) years' experience in Dining Room service. The successful applicant will be expected to project an efficient and hospitable attitude towards guests at all times. This position requires flexible work hours, including weekends, evenings and public holidays.

**Room Attendants:** Applicants must be physically fit, mature, dependable and project an efficient and hospitable attitude. Previous guest related work experience would be a definite plus. Candidates must be able to work weekends and public holidays.

**Part-time Houseman/Cleaner:** Applicants must be physically fit, mature, dependable and project an efficient and hospitable attitude. Previous guest related experience would be a definite plus. This position includes three (3) days houseman duties and two (2) days general housekeeping cleaning tasks. Candidates must be able to work weekends and public holidays.

**Kitchen Porter/Cleaner:** Applicants must be hardworking, dependable and able to function well under the pressures of a busy kitchen. Since this position involves intense cleaning and lifting heavy objects, applicants must also be physically fit. One (1) year previous experience required. Hours of work will include weekends, public holidays and irregular shifts.

**Gardener:** Applicants must have a minimum of three (3) years' proven work experience in landscaping and cultivation. This position involves all work associated with planting and maintenance of property grounds. Responsibilities include heavy lifting, operating a variety of different lawn/gardening equipment and performing strenuous work related tasks. Applicants must be reliable, physically fit and able to work on his/her own initiative. Hours of work include weekends and public holidays.

**Restaurant Captain:** We are seeking a well trained professional with at least 4 years supervisory experience in restaurant service and supervision. The successful applicant must be proficient in food service organization and food production principles, wine knowledge and service and the processing of computerized point of sales terminals. Strong leadership and team building skill are an absolute requirement. Candidates must be capable of working week ends, split shifts and public holidays.

Applicants should apply **IN WRITING ONLY** and include a minimum of two written references to:  
**The General Manager, Grotto Bay Beach Resort, 11 Blue Hole Hill, Hamilton Parish CRO4**

**Please apply in person to the Personnel Office: Monday – Thursday between the hours of 10:00 a.m. – 4:00 p.m.**  
**(no telephone inquiries) Closing Date: July 18, 2011**