

HSBC, Bermuda's largest private employer, offers an attractive benefits package including:

- Competitive base salary
- Performance related bonus
- Fully funded pension scheme
- Reduced rate mortgage
- Comprehensive health insurance
- Share purchase plan
- Exceptional training and career development opportunities



Project Manager

Technology & Services Organisation

Closing date 30 June 2011

Package:

circa

\$140,000
plus mortgage
benefit

HSBC Bank Bermuda Limited is seeking a PMP Certified Project Manager for its Technology and Services Organisation. The successful applicant will be responsible for all Project Management activities for a business or technical area, or a specific section of a major business or technical area, including the support of multiple systems/services and possibly the development of major or new systems or system enhancements. In addition, the incumbent may also oversee analysis or technical staff and will assume primary responsibility for liaison with senior staff in the relevant user area, outside vendors or other systems areas and will oversee the scheduling and prioritizing of all work within this business technical area. Responsible for best practice project management implementations and delivery of high quality services or products within agreed timeframes and budgets.

Major responsibilities

- Initiating, developing and implementing new systems, services, products and /or processes for the business or technical areas and providing and/or coordinating analysis and design of system enhancements or new system development projects
- Developing plans for new projects, budgetary impact, implementation schedules, identifying resources, and associated risks for initiatives. Obtaining necessary Program Management Office approvals and managing cross functional workgroups
- Ensuring existing systems and data integrity are maintained, correct procedures are followed and an acceptable level of service is provided to the user departments
- Identify, understand and mitigate against Risks to the Bank and ensure compliance with Audit and Internal Controls requirements
- Lead cross functional, geographically diverse teams effectively, with the ability to work in evening hours with offices in other jurisdictions, especially in Asia

Minimum qualifications

- Minimum of a Bachelors degree preferably in Computer Science or other technology related area; PMP certification in good standing. MCSE and System Security qualification would be an asset. Previous experience in an IT Admin or IT Manager role would be beneficial
- At least five years' experience in a similar role, preferably within the Financial Services industry
- Expert knowledge in computer user applications with the ability to analyse problems, prepare reports and make recommendations for improvements, and a strong working knowledge of HUB Banking systems, GWIS imaging and workflow systems. Business Transformation project experience, Vendor management and contract negotiation would be a considerable asset
- Strong written, verbal communication, organisational, time management and project management skills
- Advanced knowledge in PMI's Project Management process, EDP Audit, Systems Documentation, Budgeting, Computer Hardware, Mac/PC/Micro Computers, Data Security Systems, Systems Management, and Performance Management

Interested applicants are invited to apply by sending your résumé and covering letter to:

Fax: 279 5826

Email: recruitment.dept@hsbc.bm

Recruitment Department
Human Resources
HSBC, Harbourview Centre
37 Front Street, Hamilton HM11

Application forms are available in all HSBC branches and at www.hsbc.bm

All enquiries will be held in strict confidence.

HSBC 
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