



Printing, Furniture and Promotional Sales

Account Manager

TOPS Ltd. is seeking a talented individual to join this expanding division with responsibility to generate additional business and expand our market share. The ideal candidate will excel in a fast-paced, customer focused team environment and be able to manage multiple ongoing projects.

Duties & Responsibilities:

- Proactively maintain and build upon our existing account base
- Consult with clients to define and develop creative print solutions
- Conduct site visits and specify furniture
- Manage the sales cycle from time of order to time of delivery and/or installation

Required Skills / Qualifications:

- Strong and focused work ethic
- Sound technical, correspondence and communications skills
- Working knowledge of Publishing and Furniture & Space Planning software
- Excellent customer relationship skills

A competitive compensation package including salary, commission and benefits will be offered to the right individual. Applications must include a resume and two reference letters in order to be considered.

Candidates can apply in writing to the attention of PFP Sales, to the address below or by email to jferguson@topsltd.bm.

Mailing Address: P.O. Box HM 3214, Hamilton, HM NX, Bermuda

Closing date: June 23, 2011