



Our people are our competitive advantage.

At Butterfield, we pride ourselves on being approachable, disciplined and proactive. If you embody these qualities and have the necessary experience, you may be the one we're looking for.

Assistant Vice President, Financial Accountant

Finance Division

This position reporting to the Vice President, Finance is responsible for ensuring that the Bank's financial statements are prepared consistently between subsidiaries, in compliance with Head Office policies, and in accordance with US GAAP.

Your responsibilities will include:

- assisting with the quarterly review and annual external audit
- evaluating and assessing the efficiency and effectiveness of existing control systems
- updating and maintaining financial reporting procedures in accordance with Enterprise Risk Management standards
- preparing financial statements of parent and domestic subsidiaries to ensure compliance with Head Office policies, and generally accepted accounting principles in Bermuda and the US
- complying with local procedures and controls in accordance with Enterprise Risk Management standards
- reviewing and preparing manual journal entries and account reconciliations required for accurate reporting
- controlling and reconciling all Finance-related internal and suspense accounts
- managing and reviewing accounts payable function
- assisting senior managers with ad hoc reporting and special projects
- developing and managing assigned staff

Your experience may include:

- Bachelor's degree with an accounting qualification (CA, CPA, CAIA) plus five years post-qualification experience
- excellent analytical and problem solving skills with the ability to multi-task and prioritise
- must have high ethical standards, and the ability to build trusting relationships
- strong management, communication, mediation and consulting skills with a proven ability to manage employees
- must be results oriented and customer service focused
- self-starter with the ability to work as a team member
- efficient time management skills and ability to meet tight deadlines which may include working outside of normal hours (including weekends and holidays)
- ability to handle sensitive situations and confidential information with absolute discretion
- experience in Treasury function and regulatory reporting would be an advantage
- knowledge of SAP would be an asset
- proficient in Microsoft Office suite of applications, particularly Excel

Please apply by 21 June 2011 to:
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Fax (441) 292 2073
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www.butterfieldgroup.com



Butterfield

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