

JLT Insurance Management (Bermuda) Ltd. (JLTIM), a leader in the field of insurance management and alternative risk solutions, invites applications for the position of:

Underwriting & Claims Officer

JLTIM's clients are predominantly major corporations around the world and each team member must be able to interact effectively with senior executives of these corporations.

Key Responsibilities:

- Assume responsibility for handling the underwriting and claims activities of a portfolio of captive insurance companies
- Ensure the delivery of high quality services to clients
- Provide support to junior team members
- Ensure compliance with established underwriting and claims procedures
- Maintain and build relationships with existing clients and prospects

Minimum Qualifications, Skills and Experience:

- ACII or CPCU qualification
- Minimum of 5 years facultative underwriting experience in the international insurance industry handling global insurance programs
- Ability to analyze and discuss technical underwriting and claims issues confidently with brokers and clients
- Strong technical understanding of insurance and reinsurance based contracts, particularly UK and US based policy documentation
- Claims handling experience with a solid understanding of loss reserving and IBNR
- Excellent organization skills with an ability to multi-task across a portfolio of accounts
- Work experience in captive and insurance management is an asset
- Advanced IT skills particularly in Microsoft Word, Excel and PowerPoint

The successful candidate will be required to work additional hours to meet the demands of this role as and when required.

To apply please send your resume via email to
JLTIM's HR Manager: Karen_Lavigne@jltpark.bm.

All enquiries will be dealt with
in strict confidence.

Closing date: June 15th, 2011.

