

# Senior Claims Counsel, General Liability



*Specialty Insurance & Reinsurance*

**Senior Claims Counsel, General Liability** for Alterra Bermuda Limited. This position will manage the general liability insurance claims function, predominantly in the area of North American risks.

## **Duties and Responsibilities:**

- Evaluate large volume of claim notices for initial risk, prepare acknowledgements of claims, analyze coverage, prepare formal reservations of rights, coverage positions, and recommend further handling;
- Evaluate legal liability exposures of policyholders, pertaining principally to the U.S., including analysis of pleadings, legal motions, court procedures, jury risk, character of specific venues, and appeals;
- Analyze the Company's obligations under governing law (usually the law of a U.S. jurisdiction), take responsibility for active investigation of claims to resolve open factual and legal issues, and for accurate documentation of claims exposures and actions within Company document management and financial systems, and ultimately manage appropriate strategy to meet the obligations and enforce the rights of the Company;
- Authorize settlement of claims within designated authority level, and analyze and make recommendations to management for matters above authority level;
- Liaise on behalf of the Company in communications with third parties, including brokers, policyholders, and other insurers, in the management of claims;
- Supervise and develop the general liability staff in the management of claims in areas of exposure (predominantly general liability), as directed by Company management;
- Prepare and present written and oral analysis as requested by management of the Company;
- Assist with special projects as requested;

## **Qualifications and Requirements:**

- A Law degree from an accredited U.S. law school;
- Chartered Insurance Institute ACII/FCII (or related) accreditation a plus;
- 10+ years experience in U.S. legal positions, 5 years of which should be in private law practice in civil matters in the U.S.;
- 5+ years of professional experience related to analysis and management of general liability insurance claims, including under leading general liability policy forms used by the Company;
- Experience in managing and developing staff;
- Strong written and verbal communication skills;
- Knowledge of and proficiency in commonly used computer applications and ability to operate in an electronic document environment without significant clerical support.

Interested persons should apply in writing together with Curriculum Vitae marked Private and Confidential by June 3, 2011 to:

Human Resources  
P. O. Box HM 2565  
Hamilton HM KX  
E-mail: [careers@alterra-bm.com](mailto:careers@alterra-bm.com)