

**GLOBAL ARTS ENTERTAINMENT** is a community ...

## **Sponsorship Sales/Program Coordinator**

COMMISSION-ONLY Position. No base salary.  
PREVIOUS APPLICANTS NEED NOT APPLY.

The successful candidate should be an experienced project leader and accountable for overall project implementation activities.

Candidate should be passionate, high energy, and results oriented with a creative, innovative and analytical mind.

Key Responsibilities Include (but are not limited to):

- Sponsorship sales for company programs and events.
- Creating and presenting proposals.
- Must be willing to cold call and have the skills to both acquire new accounts and manage existing accounts.
- Willing to work evenings and weekends, as required. Must also be willing to travel.

REQUIRED Education and Experience:

- Post secondary education a requirement.
- At least five (5) years sales and/or customer service experience.
- At least two (2) years project management experience.
- Telephone-based sales and/or customer service experience a strong asset.

REQUIRED Skills and Abilities:

- Strong analytical capabilities and business acumen.
- Ability to lead, manage and facilitate multiple projects, programs and events simultaneously.
- Demonstrate work ethic, integrity, and professional conduct.
- Superior computer skills with proficiency in MS Word, Excel, PowerPoint and Project.

Philanthropy

- United Nations background and/or strong philanthropic hands-on experience important.

Candidates may be subject to skills assessment, job match and/or aptitude test. Full background checks will be conducted on short listed candidates.

Suitable and qualified applicants should apply in writing with an updated resume and cover letter to:

Box S 5869  
C/O The Royal Gazette Ltd  
P.O. Box 1025  
Hamilton HM DX

Closing date: May 20, 2011