



Senior Fund Accountant

Citi Hedge Fund Services, Ltd. is seeking a Senior Fund Accountant to join their Hedge Fund Services team. Citi provides accounting, investor services, and corporate secretarial support to hedge funds, funds of funds, derivative-based portfolios, and other alternative investment vehicles. Citi is seeking a highly motivated professional with a background in hedge fund services. The function of this role is to provide superior quality fund accounting services to a portfolio of complex Hedge Fund Clients.

Expected Outputs and Duties:

- Preparation and review of Cash and position reconciliations with Brokers/Custodians
- Review of pricing of Security positions
- Calculating Net Asset Values
- Performing allocations and management fee and incentive fee calculations
- Preparing Financial Statements
- Responding to Client, Investor and Auditor queries and any other matters incidental to the operation of an alternative investment fund.

Applicants for the position of Senior Fund Accountant will possess the following qualifications and skills:

- A professional designation such as C.A., C.P.A., C.M.A., or C.F.A.; or
- A university degree (B.A., B.Sc., M.B.A.) in a discipline relevant to the Accounting/Investment function,
- A minimum of two (2) years accounting experience in the investment industry or public accounting/auditing experience with exposure to a wide range of global investment activities
- Advanced Computer Skills. Knowledge of Advent Geneva Accounting Platform and Hedgetek Allocation system is preferred.
- Excellent verbal and written communication skills are required as this is a client facing role.

Due to the cyclical nature of the role overtime will required on a regular basis in order to meet client deliverables.

Citi Hedge Fund Services, Ltd. is an equal opportunity employer and is licensed by the Bermuda Monetary Authority under the Investments Funds Act 2006

Closing Date: May 11, 2011

Resumes should be sent to:
Shirlene Bailey
Associate HR Generalist
Citi Hedge Fund Services, Ltd.
P.O. Box HM 951
Hamilton, HM DX
e-mail: shirlene.bailey@citi.com