

*Royal Palms Hotel*



## **Live-In Night Duty Manager**

The Royal Palms Hotel is a small boutique hotel that is seeking an experienced and focused Live-In Night Duty Manager to step into this overnight management role. You must believe in and are willing to commit to the values and expectations of our company. As Duty Manager you will ensure that company standards are met and that guests continue to receive consistent and excellent service overnight. The role of this position begins at 5pm as you will be involved in the check in and out of guests. You will however, be the only point of contact between the hours of 9:00pm and 7:00am where you will be expected to deal with any issues that may arise in a timely manner.

We are looking for candidates who have excellent communication and interpersonal skills and have the capacity to confidently manage challenging situations. This is a very hands on role that demands an enthusiastic and positive personality. You will be required to carry out very minor maintenance duties as needed and this position requires overnight phone coverage.

The position calls for a five night work week to include weekends and public holidays and requires previous experience and references from a similar post.

Royal Palms Hotel has a zero-tolerance drug policy and conducts a thorough criminal background check.

Suitable applicants should apply in writing to:

**The Royal Palms Hotel**

**Attn: The Manager**

**P.O. Box HM 499**

**Hamilton, HMCX**

**Or email: [tzuill@royalpalms.bm](mailto:tzuill@royalpalms.bm)**

Closing Date for Applications: April 23rd, 2011