



**On behalf of our client:**



**The Inverurie Executive Suites Ltd.** is situated next to Darrell's Wharf in Warwick Parish and comprises of 5 Executive Suites and 10 self-contained single room units catering to long and short term rentals to Bermuda's busy business executives. **We are seeking to fill the position of LIVE-IN HOUSEKEEPER:** This position will report to the Live-In Manager and the successful applicant will be responsible for keeping the Hotel guest rooms and common areas clean therefore there will be heavy and light housekeeping duties. The applicant will ensure that linens and bedding meet standards set by the Hotel and that all rooms are stocked with food and snack items; must be willing to handle guest laundry emergencies which could include washing and ironing of items. Candidates must be punctual, reliable, in good health, friendly disposition and professional with excellent customer service skills, have three (3) years previous experience with at least a high school education. This position will require the individual to be on call and reside in shared staff accommodation, and applicant is expected to work flexible hours which includes evenings, overnight coverage, weekends, public holidays and participate in the 'on-call rota'. Background checks will be carried out on candidates. Only those meeting the requirements will be interviewed. Applicants must possess a proven record of good integrity and excellent past employment references. **Applicants should hold a Certificate from the Bermuda Tourism Authority as a Certified Tourism Ambassador in line the hotel's commit to enhancing tourism in Bermuda. The Inverurie Executive Suites is a drug free workplace.**

Please forward a resume, a minimum of two (2) employment references, copies of your qualifications and police check to: SOS Limited, P.O. Box HM 1721, Hamilton HM GX, Tel. 295-1585, Email: [hr@sos.bm](mailto:hr@sos.bm) – **Closing date: December 21, 2022**