



Coral Beach & Tennis Club
BERMUDA

Kitchen Porter(s)

Seeking an efficient and reliable kitchen porter, responsible for general cleanliness of the main kitchen dish area and other Food and Beverage kitchen prep areas. Duties included, but are not limited to, washing and proper storage of all cooking utensils, china equipment, flatware and glassware. Must be detail-oriented; prior experience not required but would be a plus.

Stewarding Supervisor

The Stewarding Supervisor supports the Executive Chef in directing, managing, and coordinating all Stewarding activities, ensuring that the Kitchen operations function efficiently by delivering the highest standard of cleanliness according to Coral Beach & Tennis Club's (CBC) procedures. Minimum of two years' experience in hotel/restaurant food and beverage, preferably in a full-service stewarding operation required.

Chef de Partie(s)

Having completed a recognized culinary training program and at least 5 years of professional experience in a similarly high-end restaurant, the Chef de Partie will provide a varied range of culinary offerings and cuisine. Comfortable with split shifts and the nature of the hospitality industry in Bermuda, the Chef de Partie will work well within a team, understand and consistently execute directions with precision. Subject to skills testing as conducted by the executive chef, all applicants must have absolute English-written and oral- fluency.

Assistant Manager, Rooms

The Assistant Manager, Rooms is a dual role requiring working either in Front Office as Front Desk Assistant Manager (Duty Manager) or in Guest Environment as Guest Environment Assistant Manager. You will be required to be flexible and work either position. Experience (1-2 years) in a front desk and/or housekeeping supervisory/management role in a similar environment is required. Must possess strong leadership and organizational skills, with strong attention to detail.

Senior Maintenance Technician

Seeking a full-time Senior Maintenance Technician with at least 10 years' experience to support the maintenance needs across our property. The ideal candidate is a self-motivated person who can demonstrate broad competency with low voltage systems. High voltage experience would be an asset. The applicant will be responsible for the installation and maintenance of residential and commercial plumbing and heating systems without supervision. Must be willing to mentor and train development of junior apprentices. Must be familiar with commercial and residential plumbing, electrical wiring, and related equipment. Perform various tasks relating to general maintenance, preventive and emergency maintenance of the Club. Act on Supervisors instructions: ensure comfort and safety of guests and staff.

Electrician

Seeking a full-time electrician with at least 10 years' experience to support the maintenance needs across our property.

The ideal candidate is a self-motivated person who can demonstrate broad competency with low voltage systems.

High voltage experience would be an asset. Be willing to mentor and train development of junior apprentices. Must be familiar with commercial and residential wiring and equipment. Perform various tasks relating to general maintenance, preventive, and emergency maintenance of the Club. Act on Supervisors instructions: ensure comfort and safety of guests and staff.

Maintenance Manager

The Maintenance Manager will be responsible for supervising the Maintenance Team and overseeing the Maintenance Department. The successful candidate will perform all maintenance requirements including, but not limited to, assisting with hiring, planning, scheduling, assigning, coordinating and supervising all work, including contracted labor. Advanced knowledge of building management and engineering, demonstrable communication and organizational skills required. Minimum of 3 years of relevant supervisory experience in a hotel or related environment required.

Painter/Finisher

The Painter/Finisher is responsible for ensuring all maintenance painting, staining and finishing requests are carried out and completed in accordance with Club standards. At least 3 years of commercial painting/finishing experience required. The ability to perform high quality work with attention to detail is required.

Property Site Caretaker (Horizons Cottages)

Coral Beach and Tennis Club (CBC) is seeking an experienced Property Site Caretaker to perform general upkeep and maintenance for Horizon's Cottages. Duties include, but are not limited to, minor maintenance, ensuring common areas are clean, inspections of grounds and buildings and reporting issues/damages, safety assessments, coordinating unit inspections, coordinating and showing vacant units to prospective tenants. The successful candidate will have at least two years of related residential or commercial maintenance/cleaning experience, excellent time management skills, highly responsive and reliable, the ability to work independently with minimal supervision. Flexible hours – weekends, holidays, evenings/nights – are required.

Accounting Generalist

Seeking a full-time Accounting Generalist to manage capital projects in an exacting and precise manner. Responsibilities include overseeing the purchasing and invoicing of all capital projects, managing and procuring maintenance inventory, order tracking, and maintaining a running inventory of supplies across various departments. Some general accounting knowledge is required. Proficiency in Microsoft Office applications is required.

Hair Stylist (part-time)

Seeking a part-time Hair Stylist to join CBC's spa team. Three years of experience as hair stylist, hairdresser, colorist, or similar role required.

Assistant Manager, F&B

Seeking a passionate, hospitality driven individual with exceptional social skills and the desire to co-lead the F&B service team in keeping with the reputation of the Coral Beach & Tennis Club. The successful incumbent will exhibit a hands-on approach, always visible, personable and on the restaurant floor. Makes it a priority to build relationships with the membership of this private club, be the 'go-to' person and the 'face' of the restaurant. At least three years of experience in a supervisory dining room capacity in a similar environment required. A four-year college degree in hospitality is preferred.

Food & Beverage Captain(s)

The Food & Beverage Captain will assume full responsibility for the provision of food and beverage service as well as general guest services within a bespoke club environment. Leaders with demonstrable professional experience in hospitality with at least 5 years of experience as a Waiter and an engaging, resourceful personality dedicated to the highest standards of customer service are encouraged to apply. The hours are long and varied and some heavy lifting is required.

Chef de Rang(s) (Waiter / Waitress)

To support the fine dining service and operation of the CBC dining room brigade. Holding at least 2 years of experience within a silver service environment, the Chef de Rang, must be self- motivated, resourceful and genuinely enjoy people. Will be required to consistently exceed expectations relevant to client service with extensive food and wine knowledge. The hours are long and varied and some heavy lifting is required.

The nature of hospitality is such that all team members must be willing and able to work varied shifts, split shifts, evenings, weekends and public holidays. Complete job descriptions, duties, tasks and responsibilities will be made available during the interview process. We invite the online applications of those suitability qualified at www.coralbeachclub.com. Go to "Join the Team" at bottom of screen. Short listed candidates will be subject to pre-employment police check and references screening.

Application closing date: November 25, 2022.