

# OCORIAN

Ocorian is a global leader in corporate and fiduciary services, fund administration and capital markets. Wherever our clients hold financial interests, or however they are structured, we provide compliant, tailored solutions that are individual to their needs.

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## **ASSOCIATE DIRECTOR & HEAD OF INSURANCE AND CLIENT ACCOUNTING**

### **PURPOSE OF THE JOB**

Reporting to the Head of Capital Markets, the Associate Director & Head of Insurance and Client Accounting manages a team of accountants and accounting assistants who are primarily engaged in insurance management and client accounting, working for Ocorian Management (Bermuda) Limited (“OMBL”) and Ocorian Securities (Bermuda) Limited (“OSEB”). The role may from time to time involve limited duties for other legal entities within the Bermuda office.

### **MAIN RESPONSIBILITIES**

- Functioning as an Assistant Secretary for OMBL, OSEB and other Ocorian legal entities as needed.
- Providing quality assurance around all financial statements and reports sent to clients including insurance Companies.
- Providing oversight over the management of captive and commercial insurance companies.
- Providing oversight over statutory financial reporting for insurance clients.
- Assisting in developing and monitoring cost budgets and budget variances.
- Management of day-to-day functions carried out by the team, including book-keeping, banking, insurance policy administration and banking on behalf of clients.
- Preparing and /or reviewing applications for listing on the BSX.
- Resolve issues on behalf of clients with regulators such as the BMA, ROC, and BSX.
- Management for accounts receivables, compliance, and other business management duties within OMBL and OSEB.
- Assisting in the mentoring and professional development of account managers and accounts assistants, including establishing and monitoring goals and objectives and performance.
- Assisting with business development and marketing initiatives of Ocorian.

### **KNOWLEDGE, SKILLS, AND EXPERIENCE**

- Professional accounting designation (CA, ACCA, ACA, CPA, etc.) paired with a minimum of 10 years PQE working with US GAPP, IFRS, IFRS SME, and other generally accepted accounting principles.
- Ability to review financial statements and other financial reports for quality, for entities including trusts and insurance companies.
- Extensive knowledge of the general Bermuda regulatory environment, including, Economic Substance, FATCA, CRS.
- Extensive knowledge of Insurance Linked Securities, captives, and the general (re) insurance market.
- Proven team leadership experience, with the ability to coach, mentor, and guide accountants and accounting assistants.
- Excellent communication, organizational, and client relationship skills.
- Flexibility to work outside of normal working hours to meet client deliverables and challenging deadlines.
- Exceptional problem-solving skills.

If you have a keen commitment to quality results and enjoy working in a demanding professional environment, please confidentially apply to Jessica Redford, Island Employment Partners Ltd. at [jessica@iep.bm](mailto:jessica@iep.bm) or 296-0497 before September 24, 2022.

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