

COUNSEL - PROFESSIONAL SUPPORT LAWYER

Appleby (Bermuda) Limited,

a leading offshore law firm,
provides legal advice and
services to many leading
global organisations.

Please apply online
by registering in the
Careers section (Positions
Available) of our website at
applebyglobal.com before
31 AUGUST 2022.

Appleby requires the services of a Counsel - Professional Support Lawyer (PSL). The successful candidate will be a qualified Solicitor or Barrister who has previous experience within an international law firm as a transactional lawyer or PSL and has a strong academic background combined with strong analytical abilities, robust research skills and adaptive leadership style.

Principal Duties and Responsibilities include (but are not limited to) the following:

- Provide professional and legal technical support to law firm fee-earners across all practice groups and work with other Group PSLs in the delivery of professional support services globally
- Provide legal and practical advice to senior management and Partners regarding local and international legal points of interest
- Assist fee-earners as required with research and analysis on legal topics, and consult on law reform issues, in collaboration where appropriate with other PSLs across the Appleby Group
- Liaise directly with regulators and other government officials on legislative consultation and practical matters relating to the jurisdiction
- Provide subject matter depth of experience to law firm fee-earners and the global Knowledge Management team, and provide and promote the development of essential knowledge resources which improve efficiency and help fee-earners to serve their clients effectively. Travel to other Appleby Offices may be necessary from time to time
- Prepare a wide variety of legal documents as directed; this position requires excellent legal drafting skills including the ability to draft extremely complex legal documents without supervision

22 Victoria Street
Hamilton HM 12

T: 441 295 2244

Knowledge, Skills and Experience Required:

- Must be a qualified Solicitor or Barrister with a minimum of 10 years' experience as a transactional lawyer or PSL (or both)
- Strong subject matter depth in the required practice areas or legal sectors
- Sound analytical skills, strong technical and transactional knowledge
- Robust legal research skills and the highest level of expertise with major legal research products
- Strong project management skills and ability to coordinate cross-practice projects
- Experience providing legal and strategic advice to senior management in international organisations
- Ability to draft and compile frequent electronic updating and alerting services which highlight the impact of legal and commercial developments on fee-earners and their client sectors
- Excellent interpersonal and communication skills, including exceptional drafting skills, and ability to present persuasively in person and communicate complex ideas in writing
- Familiarity with legal Technical Training education and systems (including CLE)
- Proficiency with document management systems (particularly Autonomy-Interwoven), MS Office (Word, Excel and PowerPoint) and SharePoint portals, document comparison software (e.g. Workshare Cielview) and Adobe Acrobat
- Ability to work cooperatively and collaboratively with all levels of colleagues and management

OFFSHORE LEGAL
ADVICE
& SERVICES



[applebyglobal.com
/careers](http://applebyglobal.com/careers)

CLOSING DATE: 31 AUGUST 2022