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Head of Business Operations

Artex is one of the world's fastest-growing and most diverse insurance managers. With more than 500 employees in 15 worldwide locations, our employees work together to conceive, design and manage alternative risk transfer solutions that help our clients manage today's challenges and tomorrow's opportunities.

The **Head of Business Operations** will serve as part of the Artex Capital Solutions (ACS) leadership team to define and drive operational efficiency and continuous improvement initiatives across the client services organization. This role will **report to the SVP Client Servicing** and be instrumental in helping to design and transform the overall organization and operating model through cross-functional collaboration, standardization, process efficiency, and automation. This role is based in Bermuda.

Responsibilities will include but are not limited to:

- Define and execute initiatives to drive operational efficiencies and continuous improvements across the following functional areas:
 1. Financial and (re)insurance accounting and regulatory reporting services.
 2. Transaction operations.
 3. Collateral management.
- Enable the execution of a scalable operating model through existing / new technology for automation, as well as offshore human capital:
 - Standardize processes, controls, and technology platforms.
 - Collaborate with cross-functional teams to build systems and processes to ensure client services are delivered on time and to quality standards.
 - Drive the adoption of offshore human capital to support a more scalable client services delivery model.
 - Define and measure operational and client success metrics.
- Collaborate with Client Relationship Partners to evolve services and operations to align with market / client needs.
- Contribute to the achievement of ACS Dominant Priorities and the strategic direction of the company.
- Assist with development and monitoring of internal systems and processes to ensure their effectiveness.

Required qualifications and skills:

- 10 years of relevant post-qualifying experience with increasing responsibilities for driving operational efficiency in a growth environment.
- Experience with designing technical requirements and the deployment of technology and automation solutions.
- Proven leadership experience with managing, communicating, and driving organizational and operating model changes (change management).
- ACA/ACCA/CPA/CA qualification or equivalent (preferred).
- Strong working knowledge of IFRS and GAAP including an understanding of insurance and investment accounting standards.
- Knowledge and application of Sun accounting systems (preferred).
- Knowledge and application of six sigma, lean methodologies within a services environment (preferred).
- Knowledge of the Bermuda insurance market and regulatory environment as well as experience with Insurance Linked Securities, ILS (preferred).
- Excellent verbal, written, organizational skills with the ability to engage effectively at all levels.
- Strong analytical skills and background with financial accounting software.
- Ability to multi-task and adapt to changing priorities.
- Advanced computer literacy skills, including Excel, Word and PowerPoint.

Artex is a wholly-owned subsidiary of Arthur J. Gallagher, one of the world's largest insurance brokerage and risk management companies. Gallagher employs more than 25,000 people worldwide across 35 different countries, with a global network that can offer client service capabilities in more than 150 countries. Arthur J Gallagher & Co. (Bermuda) Limited is the name of our service company, and the name under which our employment contracts are issued.

To apply please send your résumé to jobs@expertisegroup.com. All applications are handled in a confidential manner and in accordance with Expertise's Privacy policy, available on our website.

Closing Date: August 19, 2022