

Our Client, **Positive Image Dental** is seeking candidates for the following positions:

► **CERTIFIED DENTAL ASSISTANT/DENTAL PRACTICE ADMINISTRATOR**

A full-time **Certified Dental Assistant/Dental Practice Administrator** to manage the administrative side of a busy dental practice as well as taking x-rays, maintaining proper aseptic technique and performing chair-side dental assisting. Key duties include schedule coordination and planning treatment utilizing knowledge of dental procedures and the order in which they should be performed for a given provider, financial coordination, managing insurance claims and insurance estimates and preparing financial agreements based on a knowledge of procedures.

Minimum Qualifications and Experience:

- Must have a Dental Assistant Certificate and Radiology and Infection Control Certificate
 - A minimum of 4 years' experience
 - Open Dental software experience required
 - Experience as a dental treatment and financial coordinator would be preferred
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► **REGISTERED DENTAL ASSISTANT**

A **Registered Dental Assistant** to provide chair-side dental assistance including but not limited to rubber dam placement, temporary crown fabrication, sealants, prophylaxis impressions, retraction cord placement, fabrication of appliances, cement removal, x-rays and sterilization.

Minimum Qualifications and Experience:

- Must be a Registered Dental Assistant or Certified Level II Dental Assistant
 - Open Dental software experience required
 - A minimum of 1 year experience as a Registered Dental Assistant
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► **FULL-TIME / PART-TIME REGISTERED DENTAL HYGIENISTS**

Registered Dental Hygienists to provide direct patient oral hygiene care with additional administrative duties as required.

Minimum Qualifications and Experience:

- Registered Dental Hygienist with a minimum of 5 years' experience
- Experience in treating advanced periodontal cases
- Part-Time hours are up to 9 per week, evenings and weekends may be required

For all roles, the applicants must be flexible to the demands of the business, including extended hours when required.

Applicants should apply via email with a resume and verifiable professional references to **info@frontier.bm** or in writing to **Frontier Financial Services Limited**, Wessex House, 1st Floor, 45 Reid Street, Hamilton HM12.

Closing date: June 17, 2022.

  *Frontier Bermuda*


Frontier

