



Since Aspen was founded in 2002, we have become a leading, diversified specialty insurance and reinsurance company. We respond thoughtfully and creatively to find the best outcomes for our clients and business partners through carefully-tailored solutions.

We believe the way we work is just as important as the work we do, and we are guided by our core values of respect, honesty, trust and professionalism. Aspen is a great place to develop your career offering an exciting and challenging environment where achievement is rewarded.

Legal Associate, Aspen Bermuda Limited (“ABL”)

The newly-created role of Legal Associate, ABL will provide assistance to the Bermuda General Counsel and be responsible for the provision of a range of legal services to support the growth and management of Aspen’s Bermuda platform.

Key accountabilities:

- Provide legal advice and support to ABL’s business functions and operational units, such as management, underwriting, claims, actuarial, finance, and treasury, including with contract and transaction drafting and general management
- Analyze legislative developments impacting the Bermuda regulatory framework to provide relevant advice for the business
- Support the ABL Company Secretary, including attendance at Board meetings, drafting meeting minutes and development of meeting agendas, and with general corporate governance
- Support the Compliance function with general compliance and training matters
- Support with, and coordinate the completion of, regulatory returns, economic substance filings and management of ABL’s global licenses
- Assist with ad hoc ABL Legal initiatives
- Assist the Aspen Capital Partners unit with ad hoc legal queries, including in relation to Bermuda legal and regulatory aspects of the management of third-party capital vehicles and ILS activities
- Assist with Group Legal projects as needed, including strategic initiatives, and support other members of the Group Legal team in the US and UK from time to time on a range of corporate and commercial matters

Skills & Experience:

- Law degree from an accredited law school
- Minimum 3 years of relevant post-qualification Bermuda (re) insurance experience (whether from private practice or in-house)
- Experience working in a regulated environment, including knowledge of Bermuda company and insurance laws/regulations and experience with contract drafting and negotiation
- Experience in preparing Bermuda regulatory filings
- Solid understanding of corporate governance frameworks
- Ability to work independently, with only occasional guidance
- Excellent organizational and facilitation skills, with proven ability to build and maintain relationships inclusive of Board members and Executive management
- Strong client focus, with strong written and verbal skills
- Proven analytical and problem-solving skills
- Ability to work in fast moving environment with rapidly evolving targets
- Sound judgement with demonstrated ability to manage highly confidential matters
- Willingness to work extended hours as needed

To apply, please use the below link-

<https://careersus.aspen.co/JobDetails?id=4886>

Closing Date for applications is May 25, 2022.

Aspen Bermuda Limited
141 Front Street
Hamilton HM 19
295-8201

Applicants can refer to our Global Privacy Notice on www.aspen.co