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For more information, please contact the Department of Employee and Organizational Development at 441-279-2820 or hr@gov.bm

Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.

**Closing time to apply for positions is 7:00 p.m. local
Bermuda time on the stated closing date.**

FIREFIGHTER/EMERGENCY MEDICAL TECHNICIAN

Bermuda Fire and Rescue Services

Salary: FS07 \$70,203

Job Number: DHR02537

Closing date: 18th May 2022

CORPORATE SERVICES MANAGER

Department of Immigration

Salary: PS33 \$106,699

Job Number: DHR02542

Closing Date: 18th May 2022

PERSONAL SERVICES MANAGER

Department of Immigration

Salary: PS33 \$106,699

Job Number: DHR02541

Closing Date: 18th May 2022

HR PARTNER

Department of Employee & Organizational Development

Salary: PS28 \$89,536

Job Number: DHR02432

Closing Date: 25th May 2022

IT PROJECT MANAGER

Department of Information and Digital Technology

Salary: PS29 \$92,845

Job Number: DHR02439

Previous applicants need not apply

The IT Project Manager working under the direction of the Senior Manager Business Systems plans, executes, and finalizes projects according to strict deadlines and IDT policies and procedures, and ensures the project is within budget. The IT Project Manager along with the Senior Manager and the specific Computer Service Officer works to acquire resources and coordinates the efforts of team members and third-party contractors or consultants in order to deliver projects according to plan. The IT Project Manager will also define the project's objectives and oversee quality control throughout its life cycle. The post-holder has the authority to coordinate and organize the Project Team meetings and is responsible for all Project Documentation. The IT Project Manager is responsible for creating and maintaining Project Plans and identifying milestones and deliverables with the Project Team. The IT Project Manager works with the CSO and /or Senior Manager Business to work with the specific Department and stakeholders to acquire the necessary resources.

The post holder must possess a Bachelor of Science, Bachelor of Business or equivalent. A Project Management Professional (PMP) certification or equivalent qualification. At least five (5) years relevant experience in a project management capacity, including all aspects of process development.

Closing date: 18th May 2022

DIRECTOR

Department of Communications

Salary: PS43 \$157,621

Job Number: DHR02525

Post holder is accountable to the Permanent Secretary and is responsible for the strategic direction, planning, management and administration of the Department of Communications. Develops, implements and coordinates Government-wide internal and external communications using media relations, creative services, the Government television station, CITV and other communication methods. Manages the department to ensure communications services delivery is efficient, effective and of a high quality for

Ministries, Department and the public. Serves as Government's crisis communication manager.

The post holder must possess a Master's Degree in Management, Communications or a related field. The post holder should have proven ability in managing and organizing communications and creative professionals; with ten (10) years' relevant work experience in developing and implementing communications, media relations policies and internal communications strategies. In lieu of a Master's Degree in Management, Communications or a related field, consideration may be given to individuals who possess a Bachelor's Degree in Management, Communications or a related field and fifteen (15) years of directly related work experience in Management, Communications or a related field. The post holder must possess a Master's Degree in Management, Communications or a related field.

Closing date: 18th May 2022

DEPUTY CHIEF INFORMATION OFFICER

Department of Information and Digital Technology

Salary: PS42 \$150,886

Job Number: DHR02522

The Deputy Chief Information Officer (DCIO) is responsible for assisting in the setting of the technology vision and the ongoing development and implementation of all Information Technology (IT) related business strategies for the Government of Bermuda. This includes direct oversight for modernizing technology infrastructure, driving technology-enabled business innovation, creating/funding technology business cases, supporting technology skills management, leading technology research and development, facilitating technology investment, leading IT governance, managing technology operations, ensuring regulatory compliance for enterprise IT systems and all its engineering and business elements, ensuring current and future IT systems are optimized to meet the needs of Government. In addition the DCIO will participate and assist the CIO in developing and implementing strategy ensuring the overall direction of Information and Digital Technology (IDT) is aligned and supporting the technology requirements for the Government departments.

The post-holder must possess a Master's Degree in Information Systems, Applied Computer Science, Business Administration or a related discipline. A minimum of eight (8) years ICT experience that includes developing and implementing leading technology infrastructure and IP based Networks with a minimum of three (3) years' experience working in a senior management position. This experience must also include a minimum of three (3) years working with or in an application development environment.

Closing date: 18th May 2022

STANDARDS & ENFORCEMENT OFFICER

Department of Workforce Development

Salary: PS30 \$96,286

Job Number: DHR02540

The post holder is designated as an Enforcement Officer under the National Occupational Certification Act 2004, and must carry out responsibilities prescribed by the Act which includes conducting investigations into matters that contravene relevant legislation and enforces the requirement for all individuals in identified designated occupations to attain National Certification. The post holder is also accountable for identifying and assisting individuals or employers who are non-compliant to relevant Industry Standards and Certification.

Applicants must possess a Bachelors' Degree or equivalent in Business, Engineering, Architectural or Construction related subjects. Equivalent qualifications could include NVQ (National Vocational Qualification) Level 4 and 5 in a technical field or equivalent with a minimum of 5 years' relevant experience. A valid driver's license is required. It is essential that the post holder is able to establish credibility with employers, clients, training providers and authorities of learning institutions both locally and overseas.

Closing date: 18th May 2022

LAND REGISTRAR

Land Title and Registration

Salary: PS41 \$144,431

Job Number: DHR02536 (970007)

Under the direction of the Permanent Secretary, is responsible for managing, supervising, directing and controlling all aspects of Bermuda's Land Title Registry Office. Adjudicates all, title registrations, issues and in the event of disputes refers these to the Land Tribunal. Endeavors to achieve a net the cash flow to the Registry. The with post holder is responsible ensuring the operational and efficient function of the Department in accordance with relevant legislation and policies, financial and human resources. The post holder is also accountable for managing and administering the operational, financial planning and budgeting functions of the Department.

The post holder must possess a minimum of five years' experience at a senior level in the field of Land Title Registration, and must possess a Bachelor Degree in Law and must be able to practice as an Attorney in Bermuda, and must be a Member of a Bar Association, internationally recognized Association.

Closing Date: 18th May 2022