# **CONYERS**

## **Private Client Associate (Wills and Estates)**

Our Private Client & Trust lawyers provide top-tier advice to ultra-high net worth clients with family trust structures, both in original design of the structure or restructuring in adjustment to changing tax or family circumstances, as well as ongoing administration, particularly private trust companies and those owning businesses.

Conyers is currently seeking a lawyer to join their busy Private Client & Trust Practice. This is a great opportunity to work with a dynamic team.

#### What Will You Do

- Work with a broad range of local and international clients in the area of wills and estates, living wills, power of attorney, testamentary trusts and succession advice
- Advise executors, trustees and beneficiaries on all legal issues arising in wills and administration of estates and trust both domestic and internationally
- · Responsible for instituting and completing probate applications
- · Oversee the administration of estates
- Draft related legal documentation
- · Participate in business development
- · Support and lead on projects as assigned

### What You'll Need

- A minimum of 5 years' PQE and able to demonstrate successful experience within these
  areas of the law, in order to advise on the substantial matters that will be assigned
- Proven experience and a high degree of knowledge in the area of international Trust and Estate Planning and Probate
- Ability to liaise with others within the Trust and Private Client Department
- Ability to communicate effectively with local and overseas clients, international tax attorneys and other advisers
- Good analytical and organisational skills, ability to prioritise work load and meet tight deadlines
- Ability to develop and maintain a good relationship with internal and external clients
- Proficiency using Microsoft Outlook, Excel, Word and PowerPoint
- Knowledge of the regulatory laws, rules, statement of guidance and best practice professional services operating globally

## Resume with references may be submitted in complete confidence to:

Human Resources Department Conyers Dill & Pearman Limited P.O. Box HM 666, Hamilton, HM CX

Email: <u>Careers@convers.com</u>

Closing Date: April 27, 2022