



OtisBermuda

A Member of the BAS Group of Companies

OTIS

Elevator Construction Modernization Supervisor

Otis-Elevator Company (Bermuda) Ltd. has been serving Bermuda since the 1940s. Otis-Elevator Company (Bermuda) Ltd. serves the needs of its customers and riding public locally and worldwide via the installation of new units, servicing of existing units, modernization of outdated equipment, and performing all manner of repairs and upgrades to deliver best in market efficiency and reliability to its customers.

Otis-Elevator Company (Bermuda) Ltd. is inviting applicants for the position of Elevator Construction Modernization Supervisor reporting to the General Manager. The Elevator Construction Modernization Supervisor will be responsible for (but not limited to) the following duties:

Duties Include but are not limited to:

- Overseeing and directing construction and modernization projects from conception to completion
- Overseeing all onsite and offsite construction modernization projects to monitor compliance with building and safety regulations
- Reviewing projects to comply with schedule and estimates costs
- Coordinate and direct construction workers and subcontractors
- Supervise Elevator Technicians to ensure projects are completed
- Meet contractual conditions of performance
- Review work progress daily
- Prepare internal and external reports about job sites
- Plan ahead to prevent problems and resolve any emergencies
- Negotiate terms of agreements, draft contracts and obtain permits and licenses
- Analyze, manage and mitigate risks
- Ensure quality construction standards and the use of proper constructions techniques
- Commitment to ES&H programs
- Provide customers with innovative and cost-conscious options to improve the safety, quality, efficiency, and longevity of their elevator and escalator equipment
- Work with Otis USA engineering department to ensure mechanical, electrical, and A17.1 code compliance for Otis Bermuda orders
- Meet with customers to ensure the quality of Otis products and services
- Provide written proposals and oral presentations expounding on Otis delivery and long-term performance of Otis Bermuda's products and services
- Identify areas where we can improve customer satisfaction and repeat business, then communicate those issues and possible solutions to upper management

Minimum Qualifications & Experience:

- 8 years of relevant work experience
- Current knowledge and understanding of ASME A17.1. elevator code
- Working knowledge of electrical, building, and fire codes
- Expert knowledge of building products, construction details, and relevant rules, regulations, and quality standards
- Provide leadership to the construction and modernization team
- Proven experience in construction management, execution, and sales
- Strong oral and written communications skills
- Advanced knowledge of elevator construction processes, means, and methods
- Firsthand knowledge of the latest elevator upgrade products and services
- Excellent time and project management skills
- Valid driver's license (cycle and light van) (or ability to gain a local license)

Interested applicants should apply with Résumé and References to:

Human Resources

Via email: [**recruitment@basg.bm**](mailto:recruitment@basg.bm)

Closing date for application: April 21, 2022

www.bas.bm

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