

# Join a team who cares about excellence

## APPLICATION ANALYST – HRIS

### HUMAN RESOURCES DEPARTMENT

**BHB** ensures the highest in quality health care through service excellence, education and leadership. We seek qualified, highly motivated, and experienced professionals to work in a supportive but demanding environment.

Under the direction of the Systems Analyst- HRIS, the Applications Analyst- HRIS is responsible for assisting with the development, enhancement and implementation of associated upgrades of Human Resources Information Systems (HRIS) programs and processes.

#### Key responsibilities include:

- Analyses program logic, screen layouts, reports and tests criteria to support development of new or enhanced application features
- Assists Infrastructure Team in platform monitoring, performance tuning and capacity management
- Provides assistance and direction with any new module implementations, upgrades, patches, new version roll-outs and optimization projects
- Performs ongoing maintenance and review of applications systems and programs; identifies problems and develops appropriate solutions
- In addition to workflow process maps development for end users, assists with writing required processes for new applications; new module implementations; upgrades, patches, new version roll-outs and optimization projects
- Investigates and corrects system errors

#### Required Skills, Knowledge and Abilities:

- Bachelor's Degree in Computer Science or a related field or an equivalent combination of related education, certification and / or experience
- Information Technology Infrastructure Library (ITIL) Certification with the ITIL Foundation, an advantage
- Minimum of five (5) years of experience supporting applications in a healthcare or business environment
- Solid understanding of Information Technology best practices. Strong background in application workflows. Demonstrated experience in developing end user education programs / training materials, job aids and the delivery of training. Established effective team building skills and excellent interpersonal skills

**Schedule:** 35 hours per week

**Deadline Date: April 18, 2022.** Pre-employment substance abuse screening is mandatory for all successful candidates.

If you want to make a difference, and if your experience and qualifications match the above criteria,

**visit [www.bermudahospitals.com](http://www.bermudahospitals.com), and apply through BHB Jobs NOW.**

Select "Work at BHB" and follow the steps.



**Bermuda Hospitals Board**

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TO PURSUE  
EXCELLENCE  
THROUGH  
IMPROVEMENT,  
TO MAKE BERMUDA  
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