



The Mid Ocean Club

At the Mid Ocean Club, we commit to delivering exceptional, attentive and friendly service. If you share our commitment to creating excellence for our members and guests, we invite you to apply for the following position:

Silver Service Food & Beverage Waitperson/Host

This position provides dining room service in a manner most pleasing to private club members and their guests in accordance with Mid Ocean Club standards of hospitality.

Responsibilities include, but are not limited to:

- Welcome members/guests to the restaurant with a smile, escort them to the table and provide a farewell.
- Perform all side duties as assigned including, but not limited to, preparing, setting up and clearing place settings, tidying tables and chairs, support serving of food and beverage, menu cleaning and presentation.
- Conduct opening and closing procedures including review of computer and answering machine messages to ensure that all reservations are up to date and complete.
- Manage phone calls, take reservations and answer queries, in accordance with standards for telephone etiquette.
- Partner and keep in constant communication with management, colleagues and kitchen.
- Accept food and beverage orders and ensure timely and pleasant service in accordance with service standards.
- Anticipate and exceed expectations of guests, greet, engage and proactively seek feedback on satisfaction of experience.
- Partner with Manager to address complaints.
- Partner with Manager to review daily reservations for large or private parties, seating plans and preparations.
- Maintain a good knowledge of basic food preparation, wine and beverages.
- Maintain a strong knowledge of the various MOC styles of food, specials and beverages.
- Comply with safe food handling procedures and safe working practices as required by the Health & Safety at Work Act and the MOC Standards.
- Report any accidents to colleagues, guests or visitors in accordance with the club's procedures and standards.

Minimum Qualifications and Experience:

- Minimum of 3 years' professional experience in a similar position in silver service food serving style
- High School Diploma
- Knowledge of various food service styles
- Certificate in Silver Service (Food & Beverage) from an accredited institution would be an asset
- ServSafe Certification would be an asset
- Current TIPS Certificate would be an asset
- First Aid and Adult CPR Certification would be an asset
- Demonstrated ability to interact effectively with members/guests and employees at all levels
- Must be willing to work split shifts, weekends, public holidays and evenings with scheduling between 6:30am until closing

E-mail a current résumé and two employment references to recruitment@moc.bm or deliver them to:

The Mid Ocean Club, 1 Mid Ocean Drive, Tucker's Town, St Georges.
Attention: Human Resources. **Closing Date: 6 April 2022**



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