



HAMILTON

We're writing the future of risk.

Hamilton Insurance Group, Ltd. ("Hamilton") is a Bermuda-headquartered company that underwrites specialty insurance and reinsurance risks on a global basis through its wholly-owned subsidiaries. Hamilton leverages analytics and research to create underwriting and investment value for its clients and shareholders.

We're looking for a Senior Reinsurance Analyst – Proportional Treaty Team

Based In either our Dublin or Bermuda office, this role work on behalf of Hamilton's Bermuda operations. You'll support aspects of our Finance and Reinsurance Operations.

What you will help us do

- Manage the Proportional Treaty Operations team and their day to day operation functions
- Assist in identifying and setting goals that align with the company's business Imperatives
- Participate in process improvement, projects and system enhancements within the operations team and across other departments as required
- Assist in managing cash allocations and receivable investigations
- Review and processing of proportional bordereaux and contracts
- Underwriting payment processing and day to day cash management
- Assist with proportional processing when required
- Assist with LOC tracking and processing
- Manage the shared technical inbox and liaise with brokers
- Maintaining files associated with reinsurance transactions
- Involvement in ad-hoc operations projects when they arise
- Assist in monthly, quarterly, and year end internal and external reporting and controls
- Participating in the interim and year-end audit process
- Assisting with other ad hoc tasks as required

What you require for the role

- A minimum of 5 years work experience in a similar role in the reinsurance industry
- Experience with proportional reinsurance contracts
- Knowledge of reinsurance and insurance contract terms and structures preferred
- Knowledge of SICS or similar underwriting system is an advantage
- Proficiency with MS Office Suite, with advanced Excel preferred
- Experience with Microsoft Power BI or similar business data analytics preferred
- Ability to work both collaboratively and independently within a small team, with an emphasis on accuracy and timeliness
- Drive to adopt new technologies to increase efficiencies

What you can expect from us

Join us, and we will ask you to Be smart, Be sensible, Be open and, above all else, Be more—strive harder, reach further, never give up. These First Principles are the intellectual and moral compass of everyone at Hamilton. They shape the way we build our team, the way we work and the way we will prosper.

We're committed to creating an inclusive workspace where all employees thrive. We embrace all backgrounds, perspectives, experiences and talents – without discrimination. Whatever differences set you apart, whether visible or invisible, you will be welcome at Hamilton.

How to apply

We invite applications by **April 8, 2022** to the attention of:

Laura Jackson, Island Employment Partners Ltd.
S.E. Pearman Building, 2nd Floor, 9 Par La Ville Road,
Hamilton HM 11, Bermuda

Office: +1 441 296-0497

Email: laura@iep.bm **Website:** www.iep.bm

STRONG REFERENCES REQUIRED