

Join a team who cares about excellence

PROJECT MANAGER (Full-Time)

PROGRAMME MANAGEMENT OFFICE

BHB ensures the highest in quality health care through service excellence, education and leadership. We seek qualified, highly motivated, and experienced professionals to work in a supportive but demanding environment.

Key responsibilities include:

- Supports the development of business cases for projects according to BHBs schedule of delegated authority and governance requirements
- Personally inputs clinical, technical or professional advice into the business case and the projects where it is a requirement of the role
- Completes all required project establishment documentation. Manages appropriate project governance and communication arrangements
- Develops and maintains project plans, breaking them down across work-streams where necessary. Supports the identification of critical path activities and checks that plans correlate across different work-streams
- Coordinates the resources for the projects including finance, IT and human resources. This may include addressing initial skill or knowledge gaps of project members
- Establishes and supports any stakeholder / patient involvement forums or activities associated with the projects. On occasions this may also be required at the beginning of the project when developing the business case
- Produces project updates, RAG and progress / variance reports, presenting them to committees as appropriate

Qualifications &/ Registration required:

- Recognized Honors Degree in Business Administration or equivalent
- PMP (Project Management Professional) Certification required
- Three (3) years of senior/ middle management level experience, with a track record in managing successful projects
- Three (3) years of experience in a healthcare setting is an asset
- A proven background in managing projects, with an emphasis on those involving healthcare and change management
- A sound understanding of any subject matter areas such as facilities management, clinical service development, HR and organizational development, IT

Schedule: 35 hours per week.

Deadline Date: April 1, 2022. Pre-employment substance abuse screening is mandatory for all successful candidates

If you want to make a difference, and if your experience and qualifications match the above criteria,
visit www.bermudahospitals.com, and apply through BHB Jobs NOW.
Select "Work at BHB" and follow the steps.



Bermuda Hospitals Board

Human Resources, Craig Appin House
8 Wesley Street, Hamilton HM11, Bermuda
Tel: (441) 239-2955
www.bermudahospitals.com

VISION:
TO PURSUE
EXCELLENCE
THROUGH
IMPROVEMENT,
TO MAKE BERMUDA
PROUD.

Join