



GOVERNMENT OF BERMUDA

# GOVERNMENT CAREERS

We are Bermuda's largest employer offering a wide variety of challenging careers and excellent training, learning and development opportunities that give our employees the competitive edge.  
(View full advertisements online)

**Apply online at [www.govtcareers.gov.bm](http://www.govtcareers.gov.bm)**  
(Unless otherwise specified)

For more information, please contact the Department of Employee and Organizational Development at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

---

*Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.*

**Closing time to apply for positions is 7:00 p.m. local Bermuda time on the stated closing date.**

**CENSUS SURVEY CLERK**  
**Statistics Department**  
**Salary PS11 \$51,397.00**  
**Job Number: DHR02449 (140010)**  
**Closing Date: 16th February 2022**

**ADMINISTRATIVE ASSISTANT**  
**Judicial**  
**Salary: PS16 \$59,768.83**  
**Job Number: DHR02327 (3 posts)**  
**Closing Date: 9th February 2022**

**GIS MAPPING ANALYST**  
**Department of Environment and Natural Resources**  
**Salary: PS28 \$89,536.49**  
**Job Number: DHR02447 (790063)**  
**Closing Date: 9th February 2022**

**TEMPORARY ADDITIONAL - ASSISTANT OFFICIAL RECEIVER**  
**(3 year contract)**  
**Registrar of Companies**  
**Salary: PS37 \$123,045.76**  
**Job Number: DHR02437 (390060A)**

Under the direction of the Registrar of Companies/Official Receiver/ Superintendent of Real Estate (The "Registrar"), the post holder is responsible for the management of the Insolvency Division including personnel and financial administration in accordance with established policies and procedures. In addition, the post holder is responsible for other regulatory duties including the regulation of insolvency practitioners, monitoring and enforcement of compliance under the relevant legislations.

The Postholder must be a litigation lawyer with a minimum of ten (10) years post qualification experience with a minimum of five (5) years' relevant insolvency/liquidations experience. This experience should include at least five (5) years of relative supervisory experience. Additionally, the post holder is required to have extensive experience and understanding of applicable laws including; the Companies Act 1981, the Companies (Winding-Up) Rules 1982, the Bankruptcy Act 1989, and the Bankruptcy rules 1990. Prior compliance, audit and investigation work experience in a government setting, and the ability to multi-task and manage multiple priorities will be a distinct advantage.

Applicants must possess a professional qualification in Law, and be qualified as a Barrister to practice law in a Commonwealth jurisdiction. Applicants must be a member of the Bermuda Bar Association or at least eligible to become a member. A Certificate of Proficiency in Insolvency (passing the Joint Insolvency Examination Board examinations) is highly desirable.

**Closing Date: 9th February 2022**

**PLANNER**  
**Department of Planning**  
**Salary: PS33 \$96,029.25**  
**Job Number: DHR02372 (320007)**

Under the direction of the Senior Planning Officer (Development Management), the post holder is accountable for evaluating a wide range of planning applications that have an impact on Bermuda's built and natural environment. The post holder conducts site visits and negotiates with applicants to ensure compliance with all relevant planning policies and legislation and makes recommendations to the Development Applications Board, or decisions on behalf of the Director of Planning, based on a professional assessment of projects. The post holder provides technical and professional support services and advice to the public, agents, and other government departments on planning matters. As the need arises, the post holder is also accountable for assisting in the development

and formulation of plans and policies affecting the physical and environmental development of Bermuda including conducting research, consulting with the public and resolving objections to draft plans, including presenting resolutions to the Tribunal.

Applicants must possess a Bachelor's degree in Planning, Urban Design, Geography, Environmental Studies or a related discipline and must also hold membership in a professional planning institute such as the Royal Town Planning Institute, the Canadian Institute of Planners, the American Institute of Certified Planners or equivalent. The post requires a minimum of three years relevant post-professional planning institute membership experience.

**Closing Date: 9th February 2022**

**TEACHERS**  
**Department of Education**  
**Salary: P1-P10 \$70,554 - \$100,421**

**PRIMARY SCHOOL:**  
**Classroom Teacher - (4 Posts)**  
**Art - (1 Post)**  
**Music - (3 Posts)**  
**Reading - (2 Post)**  
**Counsellor -(1 Post)**  
**Physical Education- (1 Post)**

**MIDDLE SCHOOL:**  
**Foreign Language, Spanish – (3 Post)**  
**Foreign Language, French – (3 Post)**  
**Foreign Language, French & Spanish – (1 Post)**  
**Learning Support – (4 Post)**  
**Physical Education & Health – (2 Post)**  
**Social Studies – (1 Post)**  
**Family Studies – (1 Post)**  
**Design and Technology – (2 Posts)**  
**Mathematics – (3 Post)**  
**Science – (5 Post)**  
**Business Studies – (1 Post)**  
**English Language Arts – (2 Post)**  
**Music – (1 Post)**  
**Counsellor– (1 Post)**  
**Librarian – (1 Post)**

**SENIOR SCHOOL:**  
**Family Studies (Food and Nutrition) – (1 Post)**  
**English Language Arts – (1 Post)**  
**Science – (1 Post)**  
**Mathematics – (3 Post)**  
**Learning Support- (5 Post)**  
**Computer Science– (1 Post)**  
**Social Studies Geography – (2 Post)**  
**Social Studies – (3 Post)**  
**Design and Technology – (1 Post)**  
**Foreign Language, Spanish & French – (5 Post)**  
**Drama – (1 Post)**  
**Physical Education & Health – (1 Post)**  
**Automotive Studies– (1 Post)**

Post-holders are expected to employ research-based instructional and assessment strategies which promote active learning and ensure the academic success of all learners during the next school year, beginning 1st September, 2022.

Specific duties applicable to each position include:

- Using best practice instructional and assessment strategies
- Adhering to unit and lesson plan design for the specific school level
- Upholding the code of conduct and implementing an effective classroom management plan
- Acting as an advisor to students
- Supporting public relation exercises
- Attending meetings and collaborating with colleagues at the site level
- Working to promote team objectives

Ideal candidates will be an accomplished teachers who demonstrates professional knowledge of content, pedagogy, curriculum and classroom management.

- Applicants must possess the following:
- Minimum of a Bachelor's degree specifically in Education or a Bachelor's degree in one of the above mentioned content areas together with a teaching certificate.
  - Eligibility for registration with the Bermuda Educators Council.
  - Copies of all relevant degrees/certificates, transcripts and a Bermuda Educators Council license must be attached.

Applicants must demonstrate that they are trained in teaching at the specific school level for which they are applying. All applicants will also be asked to teach a lesson which reflects standards of exemplary teaching or to submit a videotape of a recent lesson which has been taught by the applicant. In addition to the above, a copy of a recently signed performance appraisal from their immediate supervisor is required.

**Closing date: 16th February 2021**