Building Maintenance Technician

FMO

Employment Opportunity

Application Deadline:

Friday, January 14, 2022

Apply to:

Email:
humanresources@ifm.bm

Mail:
P.O. Box HM 1750
Hamilton HM GX

Address:
25 Serpentine Road
Pembroke HM 07
Bermuda

The Lead Building Maintenance Technician will undertake the responsibility to preserve the goodcondition and functionality of premises to maintain the buildings and common areas in the bestpossible condition. The technician will be responsible for general and preventive maintenance of buildings and associated equipment under supervision when required. The incumbent may also participate in specific repair work and serve as assistant to other trades, sub-contractors orcolleagues on complex assignments. The Lead Building Maintenance Technician must abide byand adhere to IFM safe work practices and health and safety guidelines.

Education and Experience

- High School graduation certificate or General Education Diploma (GED)
- An industry related trade certificate or equivalent (an asset)
- Successful completion of safety training including but not limited to, lock out/tag out, fall arrest, confined space, WHMIS and CPR/first aid
- Five (5) years' experience and demonstrated knowledge in building and/or facilities management
- Experience in safe usage of hand and power tools common in the construction trades
- Must possess a valid driver's license with an acceptable driving record

Knowledge, Skills and Abilities

- In-depth knowledge of building and/or facilities maintenance
- A global knowledge and understanding of construction trades such as plumbing, HVAC, electrical, carpentry, painting, and mechanical systems (an asset)
- Working knowledge of various hand, power, and specialty tools, dollies, and hand trucks
- Working knowledge of IFM's Health & Safety policies and procedures
- Working knowledge of Bermuda Building Code and Government Planning Department policies and procedures
- Working knowledge of Government Health & Safety legislation and regulations
- Excellent customer service skills showing sensitivity to, and respect for a diverse clientele
- Good communication skills and positive attitude
- Strong analytical and problem-solving skills
- Proven technical skills
- Ability to work under pressure and meet tight deadlines
- Ability to maintain co-operative working relationships
- Ability to perform in a fast-paced environment
- Ability and willingness to learn new skills
- Ability to perform physical activities, such as, but not limited to moving equipment unassisted, bending, standing, and climbing while following established safe work practices

Key Responsibilities

- Conduct general building inspections on a scheduled basis and complete PM reports indicating any deficiencies including but not limited to lighting, plumbing, mechanical and security. Request and/or complete service work orders on a daily basis
- Perform special tasks as required by immediate supervisor (e.g., respond or assist with general service requests, respond to emergency calls for repairs and service, installation and/or relocation of ATM's, etc.)
- Construct, alter, prepare, paint and/or repair structures made of wood, plaster, concrete or brick, construct cabinets, tables, shelves, and other types of furniture
- Repair and maintain general building structure
- Perform troubleshooting, repair and maintenance of electrical equipment including electric motors, electric controls, and other systems
- Inspect, repair, or replace small pumps, valves, other plumbing fixtures, and components, piping off carious size and type, check safety equipment and replace components such as washers, gaskets, and filters
- Inspect heating, ventilation, air conditioning and refrigeration systems and equipment and perform necessary adjustments
- Repair and maintain lockable hardware such as doors, automatic electric doors, windows, security lockers and magnetic keying systems to ensure safety of facilities
- When required, provide coaching, on-the-job training and hands-on problem-solving to co-workers
- Perform other general maintenance tasks such as "set up and break down" of tables and chairs for banquet rooms, board rooms, and general meeting rooms, fill golf carts with gas and do basic check-ups, provide daily pool, and hot tub inspections

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Liberty Group Limited and its operating companies are drug, alcohol, and smoke free environments. All successful applicants are required to pass a pre-employment drug and alcohol screening prior to an offer of employment.