

Development Underwriter

We are seeking a knowledgeable and enthusiastic individual who will be responsible for providing quotations for all Property & Casualty (P&C) products to customers on standard risks. The successful candidate will proactively fulfill the needs of the customer promptly and provide excellent customer service.

Core responsibilities include:

- Promote, provide quotations, and sell all personal and commercial lines products
- Systematically prospect and acquire new clients via consultative selling techniques to meet business targets
- Issue new policies and endorsements
- Review and process all lines of P & C's renewal business
- Input data, maintain customer records including policy records and files in a timely and accurate manner
- Liaise with clients and internal stakeholders regarding clients' claims or insurance needs
- Assist in the collection of premiums
- Remain current with product offerings within the company and the wider market
- Deliver effective customer service and respond to queries/complaints courteously
- Support Claims, Operational Sales and Support teams when required

Qualifications and experience required:

- A minimum of four years' experience within the insurance or financial services industry
- University degree in a related field (e.g. Business, Insurance etc.)
- Three years of personal and commercial insurance experience in a customer facing role
- Knowledge of the principles, practices and products for home, motor and commercial insurances
- Possess an advanced insurance designation (e.g. CPCU/ACII) or substantial progress towards a designation
- Strong sales skills to generate leads
- Ability to resolve insurance queries and provide meaningful solutions for the client
- Strong communication (written and oral) and presentation skills
- Excellent customer service and interpersonal skills
- Strong analytical skills and keen attention to detail
- Possess a positive attitude with a professional approach for service excellence
- Strong proficiency of the Microsoft Office Suite
- Ability to work independently, while proactively proposing ideas within the team environment
- Be digitally literate; ability to work with and adapt to new technology and processes
- Proven track record to deliver accurate work within tight deadlines while managing multiple priorities
- Demonstrated ability to work effectively in a fluid, dynamic and rapidly changing environment

Closing Date: Friday, 24 December 2021

Send your resume to: People Department
Argus Management Services Limited (The Argus Group)
14 Wesley Street Hamilton HM11 or
P.O. Box HM 1054 Hamilton HMEX
Tel: (441) 295-2021 | Fax: (441) 292-6763
Email: resume@argus.bm | www.argus.bm

Argus strives to provide complete customer satisfaction by recruiting, developing and retaining the very best people who are committed to offering our customers exceptional service.
Argus is an equal opportunity employer.

