

# Join a team who cares about excellence

## LAUNDRY SUPERVISOR (Weekends)

### LAUNDRY & LINEN SERVICES

**BHB** ensures the highest in quality health care through service excellence, education and leadership. We seek qualified, highly motivated, and experienced professionals to work in a supportive but demanding environment.

This part time position under the leadership of the Laundry Manager or designate coordinates activities of laundry operators and attendants in all aspects of the laundry operation.

#### Key responsibilities include:

- reviewing and planning the layout of work in conjunction with the manager for all duties and assigns as appropriate
- orientating and training new employees in all areas of the laundry operations
- rotating staff within their categories to increase motivation and maintain skills
- making checks of duties to ensure compliance to standards and schedules
- counselling employees on sickness, absenteeism, lateness and work performance against department standards
- performing actual tasks of supervised operations; i.e. washers, dryers, sorting, folding, stacking, delivering and collecting
- ensuring end of day procedures are carried out by staff
- carrying out annual performance appraisals in conjunction with the Manager, on all assigned employees

#### Qualifications & Registration required:

- Supervisory management certificate
- Minimum of one year's experience in general laundry operation, with demonstrated ability to supervise staff
- Experience working in a customer service environment

**Schedule:** Weekends and Public Holidays

**Closing date for applications is October 10, 2021.** Pre-employment substance abuse screening is mandatory for all successful candidates.

If you want to make a difference, and if your experience and qualifications match the above criteria,  
**visit [www.bermudahospitals.com](http://www.bermudahospitals.com), and apply through BHB Jobs NOW.**  
Select "Work at BHB" and follow the steps.



**Bermuda Hospitals Board**

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OUR VISION:  
TO PURSUE  
EXCELLENCE  
THROUGH  
IMPROVEMENT,  
TO MAKE BERMUDA  
PROUD.

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