

Join a world-class organisation

Chubb Bermuda invites applications for the position of **Assistant Vice President & Assistant Controller**.

The successful applicant will report directly to the Senior Vice President & Controller.

With operations in 54 countries, Chubb is one of the world's largest multi-line property and casualty insurers.

Specific Responsibilities include:

- Leading role in managing a complex process for monthly forecasting, and annual one and five-year plan processes. Includes the following:
 - Project management, execution, and executive presentations
 - Liaise with senior management in underwriting, IT, and actuarial
 - Work with a complex forecast production tool and earnings model
 - Produce various management financial reports with analysis supporting insurance ratios, trends, and other key performance indicators for executive management
- Leading quarter-end management reporting for executive presentations
- Leading process improvement and reengineering initiatives with recommendations and project management from the design phase to user acceptance testing
- Managing the annual statutory filing for class 4 insurer
- Completing of various ad hoc requests, including but not limited to certain routine monthly accounting functions, data analysis, review of reconciliations, and audit requests
- Coordinating work efforts with various department heads in Bermuda and multiple offices overseas. Keeping management informed on the status of multiple tasks and projects
- Delegating effectively to shared resources, supervising performance, review work product, and provide feedback and coaching

Qualifications and Experience:

- A professional designation (CA or CPA preferred)
- A minimum of five years of accounting insurance experience working with a global insurance company with a complex reporting structure with:
 - A minimum of two years' demonstrated experience managing a team. Assigning and reviewing work product, including some management of a remote team
 - At least three years in-depth experience working with Bermuda's class 4 risk-based capital model as well as demonstrated ability to analyse and discuss insurance industry key performance indicators
- Demonstrated ability to manage multiple projects and present project management visuals to track progress
- Experience working with GENIUS or PeopleSoft would be an asset
- Experience using processes that requires the use of complex underwriting database and financial reporting software would be an asset
- Strong Microsoft Excel skills
- Ability to work overtime and meet tight deadlines
- Demonstrated experience in performing similar duties to those listed above
- Strong organisational, communication, and time management skills

CHUBB®

Deadline for receipt of applications:

Friday 12 March 2021

Please apply with cover letter and resumé to:

Human Resources

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