



Senior Account Executive, Captive Management

Who we are

American International Group, Inc. (AIG) is a leading global insurance organization. Building on 100 years of experience, today AIG member companies provide a wide range of property casualty insurance, life insurance, retirement solutions, and other financial services to customers in more than 80 countries and jurisdictions. These diverse offerings include products and services that help businesses and individuals protect their assets, manage risks and provide for retirement security.

About the role

What you need to know: We are seeking a Senior Account Executive who will provide superior client service to our Captive clients.

- Prepare and maintain financial records and reporting deliverables while serving our clients in an efficient manner
- Ensure client and regulatory deadlines are met and that clients receive a high quality, pro-active service tailored to their needs
- Working together with client personnel and other AIG offices on matters relating to captive business operations and insurance programs in a proactive, efficient and professional manner
- Prepare monthly/quarterly reconciliations and management accounts/reports
- Preparation/review of annual financial statements and annual statutory returns
- Ensure annual audits are carried out in a timely manner
- Liaise with auditors, actuaries, tax advisors, legal and company secretarial
- Liaise with company banks on the establishment of deposits and processing of payments
- Ensure highest standards of compliance and corporate governance are maintained
- Performance and documentation of internal financial and operational controls
- Any other assigned duties
- Perform any other duties as assigned

What we're looking for:

- Bachelor's degree in Accounting with proven track record and experience within the captive insurance/reinsurance sector a necessity
- A minimum of 3 years' experience in insurance/reinsurance management preferred
- A professional accounting designation (CA, CPA, ACCA or similar) with a minimum of 5 years of relevant post-qualifying experience and excellent accounting technical skills
- Excellent verbal and written communication and organizational skills with proven ability to communicate effectively with senior management of multinational organizations
- Must be articulate and personable as there will be direct dealings with clients including attendance and presentations at meetings
- Excellent time management skills with ability to work with tight reporting deadlines and be responsive and flexible to client needs and changes in reporting requirements
- Proactive, highly motivated and able to demonstrate the ability to work productively and with personal initiative under minimum supervision
- Proficient in use of IT applications such as Excel, Word, Adobe-Pro and Outlook in a Windows 10 environment

We are an Equal Opportunity Employer

It has been and will continue to be the policy of American International Group, Inc., its subsidiaries and affiliates to be an Equal Opportunity Employer. We provide equal opportunity to all qualified individuals regardless of race, color, religion, age, gender, gender expression, national origin, veteran status, disability or any other legally protected categories. At AIG, we believe that diversity and inclusion are critical to our future and our mission – creating a foundation for a creative workplace that leads to innovation, growth, and profitability. Through a wide variety of programs and initiatives, we invest in each employee, seeking to ensure that our people are not only respected as individuals, but also truly valued for their unique perspectives.

If your experience and ambition match the above criteria, please apply online at:

https://aig.wd1.myworkdayjobs.com/aig/job/Pembroke/Sr-Account-Executive--Captive-Management_JR2103417-1

All applications must be received by close of business on JUNE 11, 2021

Thank you for your application and interest in AIG Bermuda. Please note you will only be contacted if you are short-listed for an interview.

Additional information about AIG can be found at
www.aig.com | YouTube: www.youtube.com/aig |
 Twitter: @AIGInsurance |
 LinkedIn: <http://www.linkedin.com/company/aig>