

## **Full-Time Housekeeper**

On behalf of our client, Mr. G. Hayeem, we seek an experienced Full-Time Housekeeper for a family of six (6), to assist in the full-service cleaning of the residence. This position consists of 5 workdays per week, Monday through Friday from 10am to 6pm. The ideal candidate should be extremely detail oriented, have a strong knowledge of laundry services in addition to primary housekeeping duties, and have a proactive attitude towards keeping the home in order. Responsibilities include, but are not limited to:

- Full charge housekeeping throughout the residence on a daily basis including all rooms and bathrooms
- Ability to perform museum-quality cleaning with proficiency in special surfaces (wood, glass, leather, antiques, silver, etc.)
- Changing sheets and towels multiple times per week
- Washing, ironing and folding linens, towels and clothing; managing items sent out for professional care
- Ensuring residence for guest readiness at all times
- Liaising with vendors, contractors, and any other household services if needed
- Assist the Executive Housekeeper with maintaining household inventories and willingness to run routine errands such as doing laundry, arrange dry cleaning, grocery shopping, etc.
- Able to care for 1 dog within the household including walking, feeding, administering medicine, etc.
- Additional housekeeping responsibilities as needed and as requested

Please apply in writing to: **B Wright, Conyers Dill & Pearman Limited, Clarendon House, 2 Church Street, Hamilton, HM 08 (441-295-1422), no later than April 20th 2021.**