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AVP, Senior Account Manager

Alternative Re Limited, a subsidiary of the Arch Capital Group, operates as a Bermuda separate account company. Our company facilitates client participation in the financial experience of risks relating to U.S. middle market companies, associations and industry groups. Alternative Re offers a variety of account structures to individuals or groups seeking to participate in their primary liability risks through a separate account facility. We are currently seeking a qualified individual for the role of:

AVP, Senior Account Manager

Reporting to the President & Chief Operating Officer, the successful candidate will be a senior member on a small team providing superior service to our clients.

Major responsibilities include: Oversight, management and administration of insurance programs for the separate account companies; management of direct relationships with clients, front insurance companies, brokers, banks, legal firms, actuaries, etc.; drafting and oversight of technical insurance documentation, Private Placement Memoranda and Shareholder Agreement documentation; reconciliation of front insurer binder, audit and financial summary information; management of collateral requirements from clients; peer review of periodic client management accounts; preparation and presentation of reports to senior management; and assisting in the establishment and maintenance of client service standards, corporate internal controls and workflow enhancements; coordinate work efforts with external auditors and the Internal Audit Department.

Qualifications & Experience:

- Bachelor's degree coupled with a professional accounting designation (e.g. CA, ACCA, CPA)
- Minimum of 3 years post qualification experience
- Minimum of 5 years proven experience within the Insurance Captive industry, of which at least 3 has been gained in a supervisory capacity
- Proficient in Microsoft Office suite of applications with advanced Excel and Access database skills
- Experience in the calculation and management of complex reinsurance arrangements
- Proven experience with US GAAP and IFRS as they relate to insurance companies
- Proven organization, communication, project and work flow management skills
- Team player that works well in a small office / open team environment
- A working knowledge of RSG and Great Plains would be an advantage

Please email jobs@expertisegroup.com.

All enquiries will be dealt with in strict confidence.

Closing date: March 22, 2021

