

Our client BAC Universal Electric, Bermuda's longest serving electrical contracting and supply company, have an immediate need and invite applications for:

Project Manager

Duties & Responsibilities:

- Manage all financial aspects of projects through ongoing job forecasting
- Design-Build experience for critical power/DC power; Liebert experience a plus
- Read and interpret construction documents and drawings to prepare estimates and scope letters
- Coordinate multiple jobs with focus on time efficiency and budget awareness
- Conduct project meetings, communicate project status with client and corporate office
- Negotiate and resolve customer concerns
- Set clear goals and expectations to foreman; provide coaching/counselling to foreman
- Manage and generate RFIs and change orders
- Ensure compliance to strict safety standards
- Conduct post project reviews to determine areas for future improvement

Minimum Qualifications, Experience and Skills:

- At least five years' experience in a similar Project Manager role, managing electrical projects up to \$10M
- College degree preferred
- High degree of initiative, work without supervision and with strong sense of urgency
- Accountable to yourself and co-workers
- Excellent oral and written communication skills
- Outstanding interpersonal skills. Ability to deal tactfully and efficiently with client and organization at all levels
- MS Office, Word, Excel, project management and estimating software proficient-Accubid experience required
- Proven track record of maintaining clients and successful business development within our industry

BAC Universal Electric offers a remunerations package and comprehensive staff benefits commensurate with qualifications and experience for the position. As a member of the BAC Group of Companies, BUE adheres to a policy of a drug free work environment and reserves the right to perform pre-employment criminal background checks and random drug tests.

Interested applicants should apply in writing and submit two professional written reference to:

Ontru: Human Resources – **BAC Universal Electric**
20 Church Street, 2 nd Floor, Hamilton, HM 11
Or email: hr@ontru.bm

**All applications must be received no later than:
October 16, 2020**