



GOVERNMENT OF BERMUDA

# GOVERNMENT CAREERS

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(Unless otherwise specified)

For more information, please contact the Department of Human Resources at 441-279-2820 or [hr@gov.bm](mailto:hr@gov.bm)

Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.

**Closing time to apply for positions is 7:00 p.m. local Bermuda time on the stated closing date.**

## SENIOR COMPLIANCE OFFICER (CORPORATE)

Registrar of Companies

Salary: PS29 \$92,845

Job Number: DHR0153 (390029)

Closing date: 29th July 2020

## TEMPORARY ADDITIONAL SENIOR COMPLIANCE OFFICER (CORPORATE) - (5-year contract)

Registrar of Companies

Salary: PS29 \$92,845

Job Number: DHR02146 (390059A)

Closing date: 29th July 2020

\*\*\*For more detailed information on the above mentioned vacancies, kindly go to the Government Careers website at [www.govtcareers.gov.bm](http://www.govtcareers.gov.bm) \*\*\*

## MANAGEMENT SERVICES PARTNER

Department of Employee & Organizational Development

Salary: PS 36 \$118,643

Job Number: DHR02148 (610005)

The Management Services Partner works under the direction of the Senior Management Services Partner as an internal consultant. The post holder provides Ministers, Permanent Secretaries, and Department Heads with a broad array of consultancy services/ advice that assists management with maximizing their performance by identifying and providing analysis of existing problems, and developing implementable solutions for the improvement of the Government's public service offerings.

The post holder must demonstrate the ability to analyze and make evidence-based recommendations that assists clients with meeting their strategic and/or operational challenges in a changing political, economic, and legislative environment. Also performs a critical role in the assessment of resource allocation and organizational structures for Government Ministries and Departments.

Applicant must possess a Master's degree or equivalent qualification in Public Administration, Business Administration, Human Resource Management or Management Science, with a minimum of five years' relevant experience in a consultancy role or similar function within the public or private sector. Possession of a Certificate in Management Consulting or a Six Sigma Black Belt certification would be considered an asset.

**Closing date: 22nd July 2020**

## ESTATES SURVEYOR

Department of Public Lands and Buildings

Salary: PS32 \$103,555

Job Number: DHR02113 (811610/641)

The Estates Surveyor reports to the Senior Estates Surveyor and is responsible for managing a multi-million dollar portfolio of Government real estate and providing specialist property advice and recommendations to the Senior Estates Surveyor, Chief Surveyor, Permanent Secretary and Minister of Public Works. In addition, the post is accountable for ensuring that the Departments and Ministries assigned to it, are provided with professional estate management services to ensure that their real estate needs are met in order for them to provide services to the public.

Applicants must possess a Bachelor's Degree in Estates Management or equivalent, and be a Member of the Royal Institution of Chartered Surveyors (Valuation or Commercial Property Faculty) and be qualified for registration as a Professional Surveyor in Bermuda. A minimum of three years' post qualification (MRICS) experience in estates management and valuation is required. Computer literacy and familiarity with property orientated IT systems is essential.

**Closing date: 22nd July 2020**

## DIRECTOR

Health Insurance Department

Salary: PS43 \$157,621

Job Number: DHR02150 (910035)

The Director works under the direction of the Permanent Secretary and is accountable for the provision of health insurance services that are aligned with Ministry of Health strategic objectives and goals. The Director is also accountable for the strategy, planning, administration, and management of the Health Insurance Department, including business operations, relationship management (e.g., Bermuda Hospital Board, Bermuda Health Council), business development, health insurance product management, claims management, and financial management.

Applicant must possess a Master of Business Administration (MBA) Degree or Master's Degree in a related Business field i.e. Insurance, Human Resources, Management, Finance Accounting, etc; or possess a current professional/chartered designation in a relevant field such as Insurance, Finance, Accounting, etc (e.g. Associate in General Insurance (AINS), Associate in Risk Management (ARM), Professional Administrator Certification (P. Adm.), Chartered Public Accountant (CPA), Six Sigma Certification, Level 7 Award in Strategic Management and Leadership (QCF), Society of Human Resources Management – Senior Certified Professional (SHRM-SCP), etc.). A minimum of ten years' relevant management experience with at least five years at a senior level is also required.

**Closing Date: 29th July 2020**