

Expertise

*We are retained to recruit
by many of Bermuda's
finest employers.
Horseshoe is
one of them.*



Phone: 441-296-0336 Email: jobs@expertise.bm

Street:
8 Par-la-Ville Road,
Mintflower Place, 2nd Floor,
Hamilton, HM08



For more employment opportunities
please visit:

■ **BERMUDAJOBS.COM**

The Horseshoe Group, an Artex company, is a leading independent fund administrator and insurance manager dedicated to both the Insurance Linked Securities and the alternative fund markets. With more than 400 staff in 16 worldwide locations, our employees work together to conceive, design and manage alternative risk transfer solutions that help our clients manage today's challenges and tomorrow's opportunities. Our Bermuda office is looking for highly motivated qualified accountants to fill the following roles within the ILS fund accounting team: **Assistant Vice President Fund Accounting** and **Vice President Fund Accounting**.

Assistant Vice President – Fund Accounting

Required qualifications and skills:

- An internationally recognized professional accounting designation and at least 7 years post qualification experience, including a minimum of 3 years supervising fund accountants working for a fund administrator focused on ILS fund structures
- In depth knowledge of investments including fixed income, options, futures, insurance linked securities and other commonly used derivative products
- Significant experience in preparation of financial statements for audit
- Strong knowledge of various hedge fund performance fee calculations and alternative investment structures
- In depth knowledge of the side pocketing processes common in ILS fund structures
- Sound understanding of financial accounting including US GAAP
- Must have proven experience in managing, training and developing staff
- Must be prepared to work extended hours and public holidays as required

Responsibilities include but are not limited to:

- Manage a number of client relationships ensuring very high levels of client service
- Managing and or supervising fund accountants
- Implement and coordinate new client relationships, including vetting of client offering documents
- Review and prepare side pocket calculations and liaise with investor services team on related reporting
- Control fund launches and implementation of new clients
- Review NAV calculations to ensure accuracy and ensure your team meets all client deliverable deadlines
- Recommend improvements to processes and generally show initiative to ensure processes remain current
- Assist with business development, including completion of RFPs and client fee proposals
- Perform fund accounting functions including NAV calculation and portfolio valuation as necessary
- Train both new and current staff on processes and procedures and update staff on new developments
- Assist the fund accounting team in the audit process for clients including preparation of financial statements
- Assist with ad-hoc projects, as required

Vice President – Fund Accounting

Required qualifications and skills:

- An internationally recognized professional accounting designation and at least 10 years post qualification experience, including a minimum of 5 years managing a fund accounting team for a fund administrator focused on ILS fund structures
- In depth knowledge of investments including fixed income, options, futures, insurance linked securities and other commonly used derivative products
- Significant experience in preparation of financial statements for audit
- Strong knowledge of various hedge fund performance fee calculations and alternative investment structures
- In depth knowledge of the side pocketing processes common in ILS fund structures
- Sound understanding of financial accounting including US GAAP
- Must have proven experience in managing, training and developing staff
- Must be prepared to work extended hours and public holidays as required

Responsibilities include but are not limited to:

- Manage a team of fund accountants and a number of client relationships
- Implement and coordinate new client relationships, including vetting of client offering documents
- Control fund launches and implementation of new clients
- Review NAV calculations to ensure accuracy and ensure your team meets all client deliverable deadlines
- Recommend improvements to processes and generally show initiative to ensure processes remain current
- Assist with business development, including completion of RFPs and client fee proposals
- Perform fund accounting functions including NAV calculation and portfolio valuation as necessary
- Train both new and current staff on processes and procedures and update staff on new developments
- Assist the fund accounting team in the audit process for clients including preparation of financial statements
- Assist with ad-hoc projects, as required

Interested? Please email jobs@expertise.bm. All enquires will be dealt with in strict confidence.

Closing date: July 17, 2020