



**JOHN BARRITT & SON LTD**  
ESTABLISHED 1874

## **FLEET MANAGER**

John Barritt & Son Ltd is looking for a fully qualified and experienced Fleet Manager to manage all aspects of our garage operation and our team of Mechanics and Paint & Bodyworkers. This is a hands-on position and the successful candidate must have the qualifications, practical knowledge and experience commensurate with our extensive fleet of diesel and gas trucks, motor and auxiliary cycles, electric and propane forklifts, and pallet jacks. This is a physically demanding job and the successful candidate must be able to work under all conditions, both at our facility and out on the road.

### **Responsibilities include, but are not limited to:**

- Managing all aspects of the Garage ensuring that proper priority is put on urgent jobs so that our fleet of vehicles can consistently service our trade customers.
- Directing the activities of the mechanics and paint & bodyworkers to ensure best results and efficiencies.
- Provide training to junior mechanics as required.
- Scheduling and completing regular maintenance on all our vehicles to ensure that they meet operational and safety requirements.
- Managing all aspects of inventory control for the Garage, including sourcing and ordering of parts and equipment necessary to keep the fleet running properly.
- Building and maintaining positive working relationships with each department in the Company.

### **The successful candidate should possess the following qualifications and skills:**

- At least five years' experience successfully managing a fleet of vehicles in a commercial enterprise.
- Certificates in diesel and gas engine repairs.
- Documented experience working with electric and propane forklifts, pallet jacks, motor and auxiliary cycles.
- Experience with computer diagnostic equipment as well as solid trouble shooting skills.
- Superior standards for service and safety.
- Proven staff management experience and excellent team building skills.
- Excellent organization and record keeping abilities.
- Strong verbal and written communication skills.
- Solid organizational ability and exemplary work ethic.
- Valid heavy truck license as well as own transportation.

References confirming your abilities and success with managing both people and equipment are required. Please send your resume in confidence to [hr@barritts.bm](mailto:hr@barritts.bm).

John Barritt & Son Ltd is an equal opportunity employer. Applications deadline is June 30<sup>th</sup>, 2020