



Know how Know you

IQ-EQ is a leading Fund Administrator which combines global expertise with an unwavering focus on client service delivery. We support fund managers, global companies, family offices and private clients operating worldwide.

JOB DESCRIPTION: SENIOR FUND ACCOUNTANT

Office: IQ EQ Bermuda Limited, Williams House, 4th Floor, 20 Reid Street Hamilton HM11, Bermuda

Reports to: The Chief Operating Officer

This position will involve hands-on client work for a portfolio of clients. In common with many of the private equity roles in our organization a high degree of client interaction is expected and the position requires a blend of analytical problem solving skills and first flight client and team participation skills. The ideal applicant should be conversant with understanding limited partnership agreements and deal documentation and capable of providing helpful commentary in this regard. A thorough understanding of the capital call process including equalization procedures, the distribution cycle including the working mechanics of the waterfall calculation, and the investment valuation process are a must. Extensive knowledge of US GAAP and IFRS is a prerequisite and good working knowledge of Corporate Secretarial Practices would be of advantage. Additionally, experience in equity markets trading for private clients are a must as detailed practical knowledge of FATCA, CRS and similar regimes.

The applicant must possess all the following educational qualifications, experience and skills:

- A university degree coupled with a professional accounting qualification (CA or equivalent) with at least 7 years post-qualification experience of Private Equity, Real Estate and/or Hedge Fund administration experience
- The ability to prepare US GAAP and IFRS financial statements for audit and the capability to steer clients through the audit and valuation process
- Proven customer service skills within the alternatives or audit industry
- A working knowledge of KYC and AML procedures
- A detailed knowledge of FATCA, CRS across multiple jurisdictions

Candidates must be:

- A self-motivated team member and possess an appreciation of the demands placed on all members of a team in a smaller office environment
- Client focused with the desire to provide superior service
- Possess strong analytical capabilities with the ability to identify and solve complex technical accounting issues and other problems
- Thoroughly conversant with MS office suite of products with a demonstrable superior aptitude in advanced MS Office use with a particular focus on Excel and Access integration
- Willing and able to learn the specialized software used to facilitate client servicing
- Highly organized, capable of meeting deadlines, and possess excellent planning and execution skills
- Possess excellent verbal and written skills
- Willing and able to work outside of normal office hours to serve a worldwide client base, which may include working on public holidays if necessary

At IQ-EQ we want you to reach your full potential. We offer an inclusive and diverse environment to support your career aspirations. With a strong emphasis on continuous learning and a holistic approach to your professional and personal development. We also offer opportunities across our service lines and our international network of offices

To find out more go out to:

www.iqeq.com

IQ EQ Bermuda Limited is licensed by the Bermuda Monetary Authority under the Fund Administration Provider Business Act 2019 and under the Corporate Service Provider Business Act 2012.

For more information on the regulatory status of IQ-EQ companies, visit www.iqeq.com/legal-and-compliance

Salary and benefits will be commensurate with experience.

To apply:

Email: Natasha.pelser@iqeq.com

Closing date: May 8, 2020