

Compliance Analyst

Sun Life Financial is one of the world's leading and most diverse financial services organizations, with an excellent reputation for customer focus and innovation in all of its markets. The Bermuda International operation was established in 1995 to offer life insurance annuity products to global high net worth individuals outside of North America. Reporting to the Director of Compliance Bermuda or designees, the Compliance Analyst reviews financial transactions ensuring all new business application cases submitted, cases placed in-force, and maintenance of in-force service requests are complete and accurate by ensuring all applicable policies and procedures have been adhered to and where applicable, identifies any breaches or failures.

The successful candidate shall play a key role assisting Sun Life licensable businesses meet and comply with the Bermuda's Proceeds of Crime Act and related Acts and Regulations; Canada's PCML/TFA; OSFI Guidelines regarding AML/ATF controls and other AML requirements as applicable. Working as part of the Compliance Unit the Compliance Analyst works closely with (and may report to) Senior Compliance Managers ensuring that all aspects of the overall AML/ATF programme are carried out in line with applicable regulatory requirements and Sun Life standards. *For a copy of the full job description, email hr@psolutions.bm or call 232-5270.*

Key Skills & Experience

- 1-3 years work experience in compliance, fraud, anti-money laundering/anti-terrorist financing, risk, regulation, and or law enforcement agency in a similar capacity
- An undergraduate degree and/ or a designation in anti-money laundering, compliance, or risk would be an asset; e.g. CAMS, ICA, FRM, or equivalent. Note: We welcome applications with legal experience relevant to AML.
- Working knowledge of the life insurance and investment businesses, including products and internal administrative processes.
- Ability to review new business applications to ensure that standard operational procedures have been applied; make recommendations on customer due diligence including enhanced due diligence requirements such as adequacy on source of wealth and client profile screening and assessments
- Relevant AML/KYC experience and knowledge across a variety of entity types, e.g. Financial Institutions, Quoted Companies, Private Companies, Partnerships, Trusts
- Strong analytical skills including the ability to conduct transaction monitoring; review and approve transactions; watch list screening; research and provide comprehensive information, findings, ability to conduct internal investigations as required and make recommendations
- Excellent communication and interpersonal skills
- Flexibility to assume additional projects and responsibilities as needed
- Must be a team player with a collaborative approach to problem solving and willingness to assist other members of the team as and when needed
- Familiarity with Microsoft Office, proficiency in the use of open source information tools, strong time management skills, flexible, and able to meet tight deadlines. Working Knowledge of database management software is an asset.

Please apply in writing no later than March 13th 2020, to:-

Performance Solutions Limited

Suite 350, 48 Par la Ville Road, Hamilton HM 11

Email: hr@psolutions.bm. Phone: 441-232-5270