

## Finance Associate

EY, a global market-leading professional services organization, with dynamic people in more than 150 countries, is committed to operating with integrity, quality and professionalism in the provision of audit, tax, advisory and transaction advisory services.

We have an exciting career opportunity for a **Finance Associate** to join our team in Bermuda. The finance associate will provide support for the Bermuda finance team and work directly with the financial controller and assistant financial controller to coordinate and manage all aspects of the accounts payable process for the Bermuda office while driving operational efficiencies and improvements. The successful candidate will also be responsible for assisting the financial controller with the organization's compliance with regards to financial, accounting and other related regulatory requirements in Bermuda and assist with other ad hoc finance projects.

### Your key responsibilities:

- ▶ Code and process invoices for payment, process various weekly and monthly pay-cycles, coordinate vendor statements reconciliation and manage the employee's expense reimbursement and corporate card processes
- ▶ Assist the financial controller and the assistant financial controller in the preparation of monthly balance sheet reconciliations
- ▶ Communicate and assist in managing relationships with both internal and external clients and vendors
- ▶ Participate and assist in current and upcoming finance projects

### To qualify, candidates must have:

- ▶ An associate's or bachelor's degree in finance, accounting, business or a related field, or equivalent work experience
- ▶ A minimum of three (3) years of relevant work experience in a finance/accounting role; experience within a professional services, financial services or corporate environment preferred
- ▶ Strong analytical, interpersonal and communication skills
- ▶ Strong attention to detail, as well as a commitment to quality and efficiency
- ▶ The ability to work a flexible schedule, as overtime will be required during peak business periods
- ▶ A dedication to teamwork and integrity within a professional environment

### What working at EY offers

We offer a competitive compensation package where you'll be rewarded based on your performance and recognized for the value you bring to our business. In addition, our total rewards package includes medical, dental and vision coverage, competitive pension plan, generous vacation and flexible work policies and a range of programs and benefits designed to support you and your career.

To apply for this exciting career opportunity, please visit the careers section of our website: **[ey.com/bermuda](https://ey.com/bermuda)** (job code: **HAM00100**), email your resume and cover letter to: **[bermuda.careers@bm.ey.com](mailto:bermuda.careers@bm.ey.com)**, or hand deliver to:

Human Resources  
EY Bermuda Ltd.  
3 Bermudiana Road  
Hamilton, HM08  
Telephone: +1 441 295 7000

Deadline for applications: **4 October 2019**

EY, an equal opportunity employer, values the diversity of our workforce and the knowledge of our people.