



CHIEF EXECUTIVE OFFICER (CEO)

The Chief Executive Officer of the body corporate the Bermuda Health Council is appointed by the Council's Board, and reports to and is accountable to the Board through its Chairman. The CEO recommends and participates in the formation and revision of policies and programs by the Council and is responsible for implementing and directing, through effective leadership of staff and operational supports, the policies and programs approved by the Board, in accordance with the Council's strategic goals as determined by the Board.

The CEO is responsible for the successful management of the organization to meet the goals and objectives as set out by the Board.

Responsibilities

- Oversees the efficient and effective day-to-day operations of the organization.
- Maintains open communication with the Ministry of Health, collaborating agencies, community groups and other stakeholders.
- Initiates and directs appropriate communication among and between staff and stakeholders, and with the Board to facilitate effective operation of the organization.
- Oversees the planning, implementation and evaluation of the effectiveness of Council services. Ensures that programs and services offered by the organization contribute to the organization's mission and reflect the priorities of the Council Board.
- Acts as primary media spokesperson and contact for the Council. Maintains and preserves the well-established positive image of the Council.
- Recommends and implements the organizational structure for staff operations within parameters established by the Council Board. Oversees the recruitment, hiring, training, development, compensation, and discharge of staff.
- Administers an effective human resources program that includes position descriptions, performance standards and performance appraisals. Provide the necessary liaison and staff support to operational committees.
- Plans, recommends and operates within an annual budget as approved by the Council Board
- Ensures the Council meets the statutory and governmental requirements pursuant to the laws and policies, whilst maintaining the legal integrity of the Council.
- Oversees the revenue development of the Council and actively identifies potential revenue sources.
- Assumes other related responsibilities and achieves other deliverables as assigned by the Board / its Chairman.

Qualifications and Experience

- A Master's degree from a suitably accredited institution in the health care spectrum or management field. A Doctorate degree in Public Health would be an asset.
- A minimum of ten years' post-qualification experience in a Manager or Director's post.
- Proven business and management experience, with a strong understanding of leadership and management principles, inclusive of fiscal management.
- Experience with developing and implementing public health policy.
- Experience in a regulatory organisation would be an asset.
- Knowledgeable regarding the Bermuda healthcare system, Government affairs and related structures is preferred.
- Able to articulate and model the core values of the Council to internal and external audiences.
- Demonstrates strong knowledge of financial and human resources management principles.
- Demonstrates the ability to recognize and address legal obligations of and potential risks to the organization.
- Demonstrates an ability to manage crisis communications and maintain confidence and composure in difficult or stressful situations.

Please forward a cover letter and resume no later than **August 19th 2019** to:

Performance Solutions Limited

Suite 350, 48 Par La Ville Road, Hamilton HM 11

Email: hr@psolutions.bm, Phone: 441-232-5270