

**Required for various locations at Four Star/Glaze Bakery/
Restaurant**

Assistant Restaurant Managers

Having 2 years restaurant experience, applicants must be capable of managing the daily operation of high volume restaurants, must have proven supervisory skills including producing bottom line results through control of assets, training and motivating staff, quality assurance and maintenance of high standards and assume complete responsibility in the absence of the Restaurant Manager. Hours of work will require split shifts, weekends and public holidays.

Restaurant Managers

Having 3 years restaurant management experience, applicants must be able to assume complete responsibility for the busy operation and must have proven management skills including producing bottom line results through control of assets, training and motivating staff, quality assurance and maintenance of high standards. Capable of maintaining financial and administrative functions including preparation of P&L account, MIS reports, administrative duties, and any other duties as assignment by the Management. Hours of work will require split shifts, weekends and public holidays.

Demi Chef De Parties

Minimum of 3 years kitchen experience, conversant with international cuisine and the ability to work in all areas of a full kitchen. Must be able to organize the kitchen brigade/food, control costs, set menus and any other duties as assignment by the Management. May be required to deliver catering orders or pick up storeroom items. Hours of work will require split shifts, weekends and public holidays.

Demi Chef De Partie/Pastry Chefs

Minimum 3 years relevant experience, well conversant with Pastry/Bakery cuisine and the ability to work in all areas of a full kitchen. Must be able to organize the kitchen brigade/food, control costs, set menus and any other duties as assignment by the Management. May be required to deliver catering orders or pick up storeroom items. Hours of work will require split shifts, weekends and public holidays. Ability to Train and supervise others is a definite asset. In addition to being knowledgeable about the science behind the baking and pastry-making process, dessert chefs must also possess artistic skill in decorating cakes and other creations. Pastry chefs may be required to meet with customers to discuss the details of custom-made desserts for special occasions.

Senior Chef De Parties

Minimum of 4 years kitchen experience, conversant with international cuisine and the ability to work in all areas of a full kitchen. Must be able to organize the kitchen brigade/food, control costs, set menus and any other duties as assignment by the Management. May be required to deliver catering orders or pick up storeroom items. Hours of work will require split shifts, weekends and public holidays.

Commis Chef

Having 2-3 years of Kitchen experience, conversant with international cuisine & providing assistance to the Chef De Partie, suitable applicants should be prepared to work under pressure with the ability to meeting production deadlines. May be required to deliver catering orders or pick up storeroom items. Hours of work will require split shifts, weekends and public holidays.

Kitchen Assistants

Having 1-2 years experience in a similar role the successful applicants' duties will include maintaining cleanliness of food preparation areas; receiving, sorting, storing and distributing stores; proper disposal of trash, used oil and waste; processing catering linen; washing utensils and dishes and making sure they are stored appropriately; cleaning the food preparation equipment, floors and other kitchen tools and dining areas. Kitchen assistants will also assist the chefs with basic kitchen prep work. Shifts will include split shifts, weekends, and public holidays. Kitchen Assistants may be required to travel between locations.

Waiters/Waitress (servers)

Having 1-2 years of restaurant experience, the successful applicants will be required to work unsupervised on occasions and will be responsible for organizing restaurant equipment and linens. He/She needs to be capable of high standards of food & beverage service. Duties may include: delivering individual and corporate orders to customers door on vehicle and other duties as directed. A warm and friendly character with ability to work with others in busy operations is a must. A positive attitude and desire to learn is required. The ideal waiter/waitress enjoys interacting with people while remaining professional at all times, is pro-active, team orientated and highly customer service focused. Knowledge of food and wine, restaurant operations are desired. Working irregular split shift, public holidays and weekends are necessary.

Office Assistant

We are seeking an experienced administrative assistant to join our Head Office team. The position will provide support to both the Human Resources and Accounting functions. Duties will include but will not be limited to: assisting with Human Resources administration including new employee sign-ups, administration of the company benefit plans, and immigration processes; assisting with accounts receivables, accounts payables, account reconciliations, and billing activities; recording and maintaining accounting files; generating, reviewing, and distributing reports as required.

The successful candidate must be a fast learner and quick thinker. Additionally, he/she must be able to effectively multi-task, meet deadlines, and be willing to work evenings, weekends and public holidays. Proficiency with Microsoft Office products is essential in this role. Applicants should have three years experience in a similar role and should be proficient in the use of accounting software.. This role requires a "hands-on" approach, and a "will-do" attitude.

We are seeking passionate and professional persons to join our team with first preference given to suitably qualified and experienced Bermudians or spouses of Bermudians, PRC holders.

All interested applicants should apply online with an updated resume, two references and a covering letter <https://tucl.bamboohr.com/jobs/>

Closing Date for applications: July 20, 2019