



## **INVESTMENT INTERN**

**Bermuda Investment Advisory Services Limited (BIAS)** is looking for a Bermudian candidate to train in the investment industry. The engagement is for a year, subject to completion of the first level of the Canadian Securities Course during the five-month probationary period. Permanent employment will be granted subject to completion of the second level of the Canadian Securities Course.

### **Learning Opportunity:**

- Assisting portfolio managers with administrative support in managing client portfolios so as to have a bird's eye view of how portfolios are managed.
- Gathering KYC (Know Your Client) information for consideration by the Compliance Manager to meet Bermuda Monetary Authority requirements.
- Document client instructions in our proprietary client management system and monitor accounting records to ensure accuracy of execution and that funds are available to cover security purchases.
- Bloomberg research, confirming market prices of securities, market trends and client statement accuracy.
- Portfolio analytics for Investment Strategy Committee.
- Assist portfolio managers with the administrative aspects of portfolio management.

### **Minimum requirements include: -**

- University degree in finance, economics, or mathematics
- Must enjoy research.
- Propensity to complete tasks in a timely manner.
- Excellent quantitative spread sheet skills
- Commitment to complete tasks even if it means overtime.
- Good people skills.
- Determination to complete the Canadian Securities Course within 10 months.

**We believe that the investment industry is truly the most fascinating of lifetime careers because nothing stays the same and you are constantly learning.**

Please submit your detailed resume to:  
Human Resources, Bermuda Investment Advisory Services Ltd.  
Wessex House, 2nd Floor, 45 Reid Street  
Hamilton HM 12, Bermuda  
email: [hrrecruiting@bias.bm](mailto:hrrecruiting@bias.bm)

**Closing Date: May 31<sup>st</sup> 2019**

*BIAS is an Equal Opportunity Employer.*

Licensed to conduct business by the Bermuda Monetary Authority