



PHOENIX DRUGSTORE MANAGER

Reporting into The Phoenix Stores Operational Manager, the Manager of the Phoenix Drug Store will manage all operational and personnel aspects of the Store. They will be responsible for maximizing sales and net profits through effective operational, financial, and staff management.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Manage the day-to-day operation of our drugstore with optimum efficiency, which includes the management of all staff and effective execution of business plans
- Operate on a cost efficient basis within the established framework of policies, objectives, and budgets of the company
- Analyze all available management reports and create and deliver appropriate objectives and budgets based on the reports in order to maximize sales and net profits
- Manage all aspects of merchandising, including department displays and floor layouts and work in conjunction with marketing regarding ads, pricing and promotions
- Inventory management including the security of employees, property and stock
- Any other duties appropriate to the responsibilities of this role, as directed by the Operations Manager or the General Manager of Drugstore Operations.

The skills required to be successful in this position include:

- Preferred, Bachelors Degree in Business Management or related field, paired with 5 years of recent senior management experience in a similar sized retail environment
- Conversant with modern marketing and sales techniques, a strong merchandising background, and a robust understanding of trends and products in today's drugstore industry
- Solid understanding of profit & loss statements with versed working knowledge of a computerized point of sales system and advanced experience with Microsoft Office, specifically in Excel
- Strong leadership, coaching and delegation experience with the ability to run a team successfully
- Applicant must have flexibility and be able to work varied/extra hours including weekends/public holidays, as well as the ability to complete some physically demanding task

Qualified applicants can apply online at www.phoenixstores.bm or by submitting a detailed cover letter and resume to: Human Resource Manager – The Phoenix Stores Limited, PO Box HM 826, Hamilton HM CX Bermuda / (441) 295-8794.

All inquiries will be kept in strict confidence. We thank all applicants for their interest, but only those being considered for an interview will be contacted.

Closing Date: May 15, 2019