



**On behalf of our client, The Royal Palms they are seeking
A LIVE-IN SUPERVISOR**

The Royal Palms Hotel is a small boutique hotel that is seeking a hardworking hands-on individual who is willing to commit to the expectations and values of our company. They must be able to anticipate guest needs with a positive attitude while ensuring our high standards are always maintained. The responsibilities of this position include assisting front office with room reservations, handling guest arrival and departure especially after hours. The care, cleaning and upkeep of all guest rooms, handling guest laundry, cleaning of public areas, assisting with morning breakfast, supervision of housekeeping staff, and the shared responsibility of afterhours overnight coverage. They should be proficient in computers enabling them to do weekly scheduling, ordering of supplies, and inventory control. They will be part of a team that ensures each guest need is taken care of. As this position requires close contact with hotel guests a smart appearance and pleasant disposition is expected.

The successful candidate will be expected to work on their own initiative, always convey a positive and professional image, the ability to take on a variety of duties as required by a small property and the ability to understand and carry out directions with minimum supervision. They must be prepared to live in, work shifts, weekends and public holidays. All applications should be made in writing accompanied by two letters of reference supporting the applicant's ability and experience in the areas set out above. The successful applicant must have a minimum of three years of experience. Please send your details to:

The Human Resources Manager, c/o SOS Ltd. P.O. Box HM 1721, Hamilton
HM GX, Tele# 295-1585, Fax# 295-1495 or email: adrienne@sos.bm

Closing date: April 22nd, 2019